



STATE OF OKLAHOMA
OKLAHOMA HEALTH CARE AUTHORITY

OHCA 2014-19

September 2, 2014

RE: DMEPOS Manual Pricing Methodology and Process Change – Effective October 1, 2014

Dear Provider:

This letter is to inform you of changes to the Oklahoma Health Care Authority's (OHCA) processing requirements for manually priced Durable Medical Equipment, Prosthetics, Orthotics and Supplies (DMEPOS) items. For your reference, OHCA policy ([317:5-30-216](http://www.okhca.org/policies/317-5-30-216)) will be updated on the public website on September 12, 2014.

Effective October 1, 2014, the following documents must be attached to claims for DMEPOS items classified as manually priced items:

- MSRP (Manufacturer's Suggested Retail Price), if available. If not available, the provider must make a notation on the HCA-50. (see below)
- Invoice showing price to be paid by provider
- Proof of Delivery (using CMS guidelines for Proof of Delivery)

Claims will show a suspended status until the Finance Department reviews the required documents listed above; claims will be denied if the documents are not provided. If the claim attachments are satisfactory, the Finance Department **will pay the lesser of MSRP minus 30 percent or invoice plus 30 percent.**

The OHCA will allow shipping and handling payments for special order items only. However, shipping and handling costs will not be reimbursed for group or multiple invoices.

OHCA has developed a form which will assist you in the calculation of the claim amount due by entering the variable MSRP, invoice, and shipping information. We encourage you to use the new HCA-50 (MSRP Pricing Checklist) which can be found at <http://www.okhca.org/providers.aspx?id=120>. By using the new form, your payment will be processed quicker. Please include this form with your claim documentation.

Items that have pricing identified as either "category" or "By Report" will require proof of delivery; however, other documents will not be required. Billing Policy ([317:30-5-217](http://www.okhca.org/policies/317-30-5-217)) states "Items must be received by the member before billing OHCA."

Thank you for the services you provide to our SoonerCare and Insure Oklahoma members. If you have questions about the DMEPOS processing requirements, please contact Stan Ruffner, DMEPOS Program Director at stan.ruffner@okhca.org or (405) 522-7924.

Sincerely,

A handwritten signature in black ink that reads "Garth L. Splinter, MD".

Garth L. Splinter, MD
State Medicaid Director