

**State Governmental Technology Applications Review Board
Special Meeting Minutes
May 29, 2019 – 11:00 a.m.
Office of Management and Enterprise Services
3115 N. Lincoln Blvd., Room 2024
Oklahoma City, Oklahoma**

A meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Tony Mastin, Chair
Lynne Bajema
Sam DuRegger
Megan Simpson
Tim Rhodes

MEMBERS ABSENT: Derrick Silas

GUESTS: Bo Reese, State CIO
David Ostrowe, Secretary of Digital Transformation
Becki Moore, Health
Lauren Kelliher, OMES IS Legal
Beverly Hicks, OMES
Shelley Zumwalt, OMES Director of Public Affairs
Lindsey Kanaly, OMES IS Legal
Franklin Antao, OMES
Shannon Martinez, OSBI
Larry Snodgrass, LP Gas Administration
Heru Ru, OI
Faiz Jalali, OI
Tony Incarnato, OI
Godwin George, OI

I. Call to Order and establish a quorum:

Chairman Mastin called the meeting to order at 11:08 a.m. A roll call was taken and a quorum was established. Mr. Mastin was advised that notice of the meeting had been given and an agenda posted in accordance with the Open Meeting Act.

II. Welcome/Introductions:

Mr. Mastin welcomed guest to the meeting.

III. Discussion and Possible action to approve the minutes of Dec. 12, 2018:

Lynne Bajema moved to approve the meeting minutes of December. Tony Mastin seconded the motion. The motion passed and the following votes were recorded:

Mr. Mastin, yes; Ms. Mastin, yes; Mr. DuRegger, yes; Ms. Simpson, yes; Mr. Rhodes, yes.

IV. Discussion on possible actions or policies regarding adopting a finding of a quorum:

Ms. Kelliher, legal counsel defined quorum as purposely left vague in order for the body that is meeting to identify how best to define to further facilitate their business.

Lynne Bajema moved to adopt a definition of quorum that states quorum be defined as a majority of members who are currently appointed to be present. Megan Simpson seconded the motion. The motion passed and the following votes were recorded:

Mr. Mastin, yes; Ms. Mastin, yes; Mr. DuRegger, yes; Ms. Simpson, yes; Mr. Rhodes, yes.

V. Discussion and possible action on the election of a Vice-Chair:

Mr. DuRegger volunteered to serve until October 2019.

Tony Mastin moved to appoint Sam DuRegger. Lynne Bajema seconded the motion. The motion passed and the following votes were recorded:

Mr. Mastin, yes; Ms. Mastin, yes; Mr. DuRegger, yes; Ms. Simpson, yes; Mr. Rhodes, yes.

VI. Discussion and report on approved telework certifications:

- i. Oklahoma State Bureau of Investigations (OSBI), Shawnee – Office space at no cost to the agency or state. Administratively approved by Chairman Mastin on July 31, 2019.
- ii. OSBI, Ardmore – Office space at no cost to the agency or state. Administratively approved by Chairman Mastin on March 11, 2019.

Report only. No action taken.

VII. Review, discussion and possible action on telework certification:

i. OSBI, Stillwater, OK:

Lynne Bajema moved to approve. Sam DuRegger seconded the motion. The motion passed and the following votes were recorded:

Mr. Mastin, yes; Ms. Mastin, yes; Mr. DuRegger, yes; Ms. Simpson, yes; Mr. Rhodes, yes.

ii. OSBI, Broken Arrow, OK:

Tony Mastin moved to approve. Tim Rhodes seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, yes; Mr. Mastin, yes; Mr. DuRegger, yes; Ms. Simpson, yes; Mr. Rhodes, yes.

iii. Office of Juvenile Affairs (OJA), Antlers, OK:

Tony Mastin moved to approve. Lynne Bajema seconded the motion. The motion passed and the following votes were recorded:

Mr. Mastin, yes; Ms. Mastin, yes; Mr. DuRegger, yes; Ms. Simpson, yes; Mr. Rhodes, yes.

VIII. Review, discussion and possible action on convenience fee and other fee proposals:

i. Oklahoma Liquefied Petroleum Gas Administration – Online License Renewal:

Lynne Bajema moved to approve. Tony Mastin seconded the motion. The motion passed and the following votes were recorded:

Mr. Mastin, yes; Ms. Mastin, yes; Mr. DuRegger, yes; Ms. Simpson, yes; Mr. Rhodes, yes.

IX. CIO's Comments – Bo Reese: None.

X. Chairman Updates and Discussion:

Discussion on SB 122 – The act becomes effective November 1, 2019.

Next meeting: Wednesday, June 12, 2019 at 2:00 p.m.

Update only. No action taken.

XI. New Business: None.

XII. Adjournment:

There being no further business, Ms. Bajema made the motion to adjourn. Mr. Mastin seconded the motion. Seeing no opposition, the meeting adjourned at 11:38 a.m.