

# Occupational Licensing Advisory Commission

Special Meeting  
September 9, 2019 at 9:00 am  
Oklahoma Department of Labor

- I. Call to Order** ..... **Leslie Osborn, Chair**  
*Leslie Osborn to call meeting to order and acknowledge handouts.*
- II. Introduction of Commission Members** ..... **Leslie Osborn**
- III. Roll call** ..... **Ruth Neville, Staff**
- IV. Statement of Compliance with Open Meetings Act** ..... **Ruth Neville**
- V. Approval of August 5, 2019 Meeting Minutes** ..... **Leslie Osborn**  
*Review of meeting minutes from August 5, 2019, with Commission discussion and potential action.*
- VI. License Review** ..... **Leslie Osborn**  
*Committee and public discussion, with Committee review and potential action regarding the list of Oklahoma occupational licenses found below; discussion and review shall include consideration of:*
  - *Applicants/licensees' necessary education/experience requirements, if any, for said licenses;*
  - *Fees and costs, if any, associated with applying for and renewing said licenses;*
  - *Boards/agencies/public bodies' (hereinafter, "Board") procedures and rules regarding issuance of said licenses;*
  - *Boards' compliance with, and historical impact of, 59 O.S. §4003; and*
  - *Application of the licensing blueprint tool set forth in the Occupational Licensing Advisory Commission's 2019 Report & Recommendations issued on December 19, 2018, i.e.:*
    - ▶ *License Details*
      1. *What is the license?*
      2. *What does the license cover?*
      3. *What Board regulates the license?*
    - ▶ *Compelling Public Interest*
      1. *What is the compelling public interest?*
      2. *Is this public interest a demonstrated, real, significant, and probable harm?*
    - ▶ *Least Restrictive Means*
      1. *What means is used to protect the public interest?*
      2. *Is it the least restrictive means, which sufficiently protects the interest?*
    - ▶ *Controlling Number of Market Participants on the Board*
      1. *How many members are on the regulatory board?*
      2. *How many of them are active market participants?*
      3. *Is the Board controlled by these active market participants?*
    - ▶ *Active Supervision of the Board*  
*Is there active State supervision of the Board?*

OCCUPATIONAL LICENSES TO BE REVIEWED ON SEPTEMBER 9, 2019 – NINE (9):

COSMETOLOGY AND BARBERING, BOARD OF

*Barber Instructor  
Cosmetologist  
Cosmetologist Instructor  
Facialist  
Manicurist*

DEPARTMENT OF LABOR, OKLAHOMA

*Welder*

FUNERAL DIRECTORS AND EMBALMERS, BOARD OF

*Embalmer  
Funeral Director*

CONSTRUCTION INDUSTRIES BOARD

*Home Inspector*

**VII. Next Steps** ..... **Leslie Osborn**  
*Commission discussion on Home Inspector license information and discussion regarding future Commission meeting dates, with potential Commission action.*

**VIII. Public Comments** ..... **Leslie Osborn**  
*Comments from the public regarding matters specific to the Occupational Licensing Advisory Commission and its purpose as set forth in the Occupational Licensing Review Act at 40 O.S. § 800.1. Comments shall be limited to no more than five (5) minutes per public member unless granted additional time by the Commission. The Commission shall neither engage in substantive discussion nor material interaction with the public. The Commission Chair has the right to interrupt, terminate, or postpone public comment to effectuate proper management of the public meeting.*

**IX. Adjournment**