

**Minutes**  
**Capitol-Medical Center Improvement and Zoning Commission**  
**July 27, 2018**  
**8:15 a.m.**  
**Will Rogers Building, Rm. 216**  
**Oklahoma City, Oklahoma**

A meeting notice was filed with the Secretary of State and an agenda posted in accordance with the Open Meeting Act.

**MEMBERS PRESENT:** Tiana Douglas  
Hillary Farrell  
Joshua Greenhaw  
Jeremiah Jordan  
Ken Phillips  
Janis Powers  
Dan Ross

**MEMBERS ABSENT:** Brian Downs  
Reginald Johnson  
Paul Manzelli  
Jerry Winchester

**STAFF/GUESTS:** Ben Davis, OMES Zoning Administrator, Director of Planning  
Casey Jones, OMES Assistant Planner  
Karl Kramer, AAG, Oklahoma Attorney General Office  
Dennis Glover, FSB

**1. Roll Call:**

Chairman Ross called the meeting to order at 8:18 a.m. A roll call was taken and a quorum established. Chairman Ross was advised that notice of a meeting had been given and an agenda posted in accordance with the Open Meeting Act.

**2. Minutes:**

**1. Approval, disapproval and/or amendment of the minutes of the June 22, 2018 meeting.**

Mr. Phillips moved to approve the June minutes. Mr. Greenhaw seconded the motion. The following votes were recorded and the motion passed:

Ms. Farrell, yes; Mr. Greenhaw, yes; Mr. Jordan, yes; Mr. Phillips, yes; Ms. Powers, yes; Mr. Ross, yes.

3. **Special Public Hearings:** None.
4. **Rezoning Request:** None.
5. **Conditional Use Permits:** None.
6. **Building Permits:** None.

1. **Discussion and possible action regarding V-17-18-2 and BP-17-18-51, a variance for building height and building permit to construct a 26,831 square foot addition to the south façade of the building at 900 North Stiles Avenue in the Maywood Addition to Oklahoma City.**

The Citizens' Advisory Committee recommended approval.

Ms. Farrell moved to approve the variance and building permit for said property. Mr. Greenhaw seconded the motion. The following votes were recorded and the motion passed.

Ms. Douglas, yes; Ms. Farrell, yes; Mr. Greenhaw, yes; Mr. Jordan, yes; Mr. Phillips, yes; Ms. Powers, yes; Mr. Ross, yes.

*Ms. Douglas entered the meeting at 8:22 a.m.*

2. **Discussion and possible action regarding D-17-18-4 to demolish a 2,728 square foot home and 1,056 square foot detached garage at 416 NE 15<sup>th</sup> Street in the Classen's North Highland Park Addition to Oklahoma City.**

The Historic Preservation Landmark Board of Review voted to approve demolition permit. The Citizens' Advisory Committee recommended to deny demolition permit.

Ms. Douglas moved to approve demolition permit of said property. Mr. Greenhaw seconded the motion. The following votes were recorded and the motion passed.

Ms. Douglas, yes; Ms. Farrell, yes; Mr. Greenhaw, yes; Mr. Jordan, no; Mr. Phillips, yes; Ms. Powers, yes; Mr. Ross, yes.

## 7. **Miscellaneous:**

1. **Discussion and possible action to confirm Sharon Astrin for a three-year term to fill the "HP District Resident" position on the Historical Preservation and Landmark Board of Review.**

Mr. Phillips moved to approve. Mr. Greenhaw seconded the motion. The following votes were recorded and the motion passed:

Ms. Douglas, yes; Ms. Farrell, yes; Mr. Greenhaw, yes; Mr. Jordan, yes; Mr. Phillips, yes; Ms. Powers, yes; Mr. Ross, yes.

## 8. **Reports and possible discussion from Commissioners or Director:**

**1. Update on the Oklahoma City Innovation District and Capitol Environs Land Use and Strategic Development Plan Process.**

Mr. Davis gave a presentation and overview of data analysis conducted by lead consultants, Perkins + Will and provided an update on the process, goals and objectives of the development plan.

The consultants plan to attend the September Commission meeting to provide an overview to date and discuss alternative analysis.

Update only. No action taken.

**2. Adjournment:**

There being no further business, Ms. Farrell made the motion to adjourn. Mr. Greenhaw seconded the motion. Seeing no opposition, the meeting adjourned at 9:02 a.m.