

**Minutes**  
**Historical Preservation and Landmark Board of Review**  
**Regular Meeting**  
**September 5, 2019, 4:00 p.m.**  
**Will Rogers Building, Rm. 216**  
**Oklahoma City, Oklahoma**

A meeting notice had been given and an agenda was posted in accordance with the Open Meeting Act.

**MEMBERS PRESENT:** Sharon Astrin  
Mike Mays  
Susan McCalmont  
Dr. Andreana Prichard  
Carla Splaingard  
Laura Stone

**MEMBERS ABSENT:** Don Davis  
Joshua Greenhaw  
Kassy Malone

**STAFF/GUESTS:** Casey Jones, OMES Zoning Planner  
Beverly Hicks, OMES Zoning Planning/Administrative Coordinator  
Zenephon Warrior, Guest

**A. Roll Call:**

Acting Chairwoman Laura Stone called the meeting to order at 4:07 p.m. A roll call was taken and a quorum was established. Ms. Stone was advised that notice of the meeting had been given, and an agenda posted in accordance with the Open Meeting Act.

**B. Minutes:**

**1. Approval, disapproval or amendment of the minutes of the Aug. 1, 2019 meeting:**

Dr. Prichard moved to approve the meeting minutes of August. Mr. Mays seconded the motion. The following votes were recorded and the motion passed:

Ms. Astrin, yes; Mr. Mays, yes; Ms. McCalmont, yes; Dr. Prichard, yes; Ms. Splaingard, yes;  
Ms. Stone, yes.

**C. Special Public Hearings: None.**

**D. Rezoning Requests: None.**

**E. Certificates of Appropriateness:**

**1. Discussion and possible action regarding CA-18-19-26, request by Debra Jefferson for a certificate of appropriateness for alterations to the front porch on the south elevation of the home; and removal of an existing 168 square foot non-historic addition and construction of a 326 square foot addition to the east elevation of the home located at 619 NE 15<sup>th</sup> Street in the Lincoln Terrace Addition (Lincoln Terrace East HP) of Oklahoma City:**

Staff recommended to approve, Item 1 (porch alterations) with the condition that the concrete is tinted to match the color of adjacent existing concrete and that the components of the porch columns shall remain proportionally correct.

Mr. Mays moved to approve Item 1, to add an additional step, keeping the landing the same size and readjusting columns to be proportionally correct, or equal in the openings. Ms. Splaingard seconded the motion. The following votes were recorded and the motion passed:

Ms. Astrin, yes; Mr. Mays, yes; Ms. McCalmont, yes; Dr. Prichard, yes; Ms. Splaingard, yes; Ms. Stone, yes.

Staff recommended to approve, Item 2 (addition to the home) with the condition that the three proposed Eversash Accoya wood double hung windows are designed to match the profile, divided light pattern and proportions of the existing original wood windows on the home, and the proposed siding material on the addition and garage is hardy board smooth lap siding. Seven inch wide lap, when installed would have a five inch wide reveal.

Dr. Prichard moved to approve Item 2, with the conditions recommended by staff. Ms. McCalmont seconded the motion. The following votes were recorded and the motion passed:

Ms. Astrin, yes; Mr. Mays, yes; Ms. McCalmont, yes; Dr. Prichard, yes; Ms. Splaingard, yes; Ms. Stone, yes.

**F. Miscellaneous:** None.

**G. Reports and Communications:**

1. Report and possible discussion on certificate of appropriateness issued in 2019.
2. Report and possible discussion on code enforcement actions in 2019 and the approved agreement with the City of Oklahoma City to provide zoning code enforcement on behalf of the Capitol-Medical Center Improvement and Zoning Commission for Fiscal Year 2020, July 1, 2019 through June 30, 2020.
3. Staff update on the Brockway Center property at 1440 North Everest Avenue and status of proposed nomination to the National Register of Historic Places.
4. Discussion on training opportunity offered by the State Historic Preservation Office.

Mr. Jones provided updates and information on the four items listed.

Update and reports only. No action required.

**H. Adjournment:**

There being no further business, Mr. Mays motioned to adjourn. Ms. McCalmont seconded the motion. Seeing no opposition, the meeting adjourned at 5:03 p.m.