

**OKLAHOMA CAPITOL IMPROVEMENT AUTHORITY**

**SPECIAL MEETING**

**February 5, 2020**

**3:00 p.m. State Capitol Building**

**Governor's Large Conference Room**

**AGENDA**

1. Call to Order and establish a quorum. [Chair]
2. Approval of the December 20, 2019 Minutes. [Chair and Board]
3. Discussion and possible action to entertain nominations for Secretary of the Authority and to hold an election for the same. [Chair and Board]
4. Discussion and possible action to direct the Secretary of the Authority to administer the duties of the Authority, provide staff to carry out the powers, duties and responsibilities related thereto and to enter into any agreement necessary to effectuate the administration of the Authority. [Andrew Messer]
5. Discussion and possible action to authorize OCIA staff to prepare and distribute requests for proposals (RFPs) for audit services and selecting a committee to evaluate proposals submitted for the purpose of making a recommendation to the Authority for selection.  
  
[Andrew Messer]
6. Adjournment