

**Land Mobile Radio Public Safety
Interoperability Cooperative Committee Meeting
Special Meeting Minutes
Nov. 6, 2019 – 9:30 a.m.
Oklahoma State Capitol Building
2300 N. Lincoln Blvd., Senate Conference Room 419-C
Oklahoma City, Oklahoma**

A meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Chip Keating, Secretary of Public Safety
Tim Gatz, Secretary of Transportation/Director of ODOT
Blayne Arthur, Secretary of Agriculture
Mark Gower, Director of Emergency Management
Taylor Henderson, Department of Transportation Engineer
Michael Dellinger, Chief Information Officer of the City of Tulsa

MEMBERS ABSENT: John Budd, Chief Operating Officer/Secretary of Agency
Accountability/Director of OMES

GUESTS: Pierce Winters, OMES Legal
Beverly Hicks, OMES Clerk
Alan Stevenson, ODOT
Nicholas Carrao, DPS
John Comstock, OK Co. Emergency Mgmt.
Nikki Cassingham, OKOHS
Pat Mays, DPS
Bo Reese, State CIO
Reina Wilson, ODOT
Allan Fussell, ODOT/OMES
Mark Goeller, OK Forestry Services
James McKay, Stolz Telecom
John Mays, Stolz Telecom
Rodney Hughes, Motorola
Clay Cassad, Motorola

1. Call to order and establish a quorum:

Chairman Mark Gower called the meeting to order at 9:30 a.m. A roll call was taken and a quorum was established. Chairman Gower was advised that notice of the meeting had been given and an agenda posted in accordance with the Open Meeting Act.

2. Welcome/introductions:

Chairman Gower welcomed committee members and guests.

3. Discussion and possible action on approving regular meeting dates for 2020, all on Tuesday at 1 p.m.:

Secretary Keating moved to approve the 2020 meeting dates. Secretary Gatz seconded the motion. The motion passed and the following votes were recorded:

Sec. Chip Keating, aye; Sec. Tim Gatz, aye; Dir. Mark Gower, aye; Taylor Henderson, aye.

4. Discussion and possible action on previous charter documents for the committee:

5. Discussion and possible action on the various charters and vision documents to be nullified and a temporary working subcommittee be appointed from cooperative membership to establish a new charter for the cooperative:

Agenda items 4 and 5 were combined.

Secretary Gatz motioned to declare all previous charters as moot and start an initiative to recreate new charter. Secretary Keating seconded the motion. The motion passed and the following votes were recorded:

Sec. Chip Keating, aye; Sec. Tim Gatz, aye; Dir. Mark Gower, aye; Taylor Henderson, aye.

6. Discussion and possible action to establish standing subcommittees for the following:

a. Statewide Land Mobile Radio Strategic Planning Subcommittee

Discussion and possible action to establish the subcommittee, the subcommittee members and a subcommittee vice chair. The subcommittee shall report out to the cooperative on progress at each scheduled meeting on progress, timelines and outcomes.

Chairman Gower asked for the members to identify a voting member to be vice chair of the committee. The committee would be required to report out to the cooperative for recommendations and progress for the recommended items.

i. The duties of the subcommittee will be to assist the cooperative with:

- 1. Identifying and developing public agencies, public entities and other interested parties as resources for the subcommittee in support of the duties of the subcommittee and the cooperative.**
- 2. Developing and recommending to the cooperative a statewide Land Mobile Radio strategic plan, with the following elements:**

- a. A statewide Land Mobile Radio investment and operational governance structure.
- b. Establishing statewide Land Mobile Radio reliable service metrics.
- c. A statewide Land Mobile Radio asset inventory management plan.
- d. A statewide Land Mobile Radio unification strategy and plan to enhance current capabilities and identify cost savings to the state.
- e. Establishing a fiscal sustainability model for statewide Land Mobile Radio operations to meet the goals of the strategic plan, adherence to established standards and technology adoption.

Chairman Gower made clear that none of the subcommittees will supplant any other state agency's authorities in those areas, but instead will incorporate state entities, such as Oklahoma Homeland Security and OMES IS, that have authorities in these areas for establishing governments, morals and standards.

Chairman Gower entertained discussion for establishment of the Statewide Land Mobile Radio Strategic Planning Subcommittee and nomination of a vice chair.

Chairman Gower concurred with Secretary Gatz point of clarification of the constitution of these subcommittees that, from a participation standpoint, the subcommittee participation from this body would be limited to only the three participants that do not constitute a quorum of this committee. The idea is to have a voting member and a chair and then the rest of the committee could identify their representation on the subcommittee.

Secretary Gatz motioned to establish the subcommittee and establish Secretary John Budd as the vice chair of the strategic planning subcommittee. Secretary Keating seconded the motion. The motion passed and the following votes were recorded:

Sec. Chip Keating, aye; Sec. Tim Gatz, aye; Sec. Blayne Arthur, aye; Dir. Mark Gower, aye; Taylor Henderson, aye; Michael Dellinger, aye.

Sec. Arthur entered the meeting at 9:34 a.m.; Mr. Dellinger entered the meeting at 9:35 a.m.

b. Statewide Land Mobile Radio Interoperability, Technology and Standards Subcommittee

Discussion and possible action to establish the subcommittee, the subcommittee members and a subcommittee vice chair. The subcommittee shall report to the cooperative at each scheduled meeting on progress, timelines and outcomes.

- i. The duties of the subcommittee will be to assist the cooperative with:
 1. Developing and recommending to the cooperative of statewide Land Mobile Radio operations protocols and standards that establish interoperability and compliance to P25 and other common radio interoperability standards to be utilized by the investment and operational governance for statewide Land Mobile Radio operations.

2. Developing and recommending to the cooperative technology standards that establish the lifecycle, use, security, continuity and process for adoption of new Land Mobile Radio technologies (how new technologies are introduced) for statewide use.

Secretary Gatz motioned to establish the subcommittee and establish Taylor Henderson with the Department of Transportation as vice chair of the subcommittee. Secretary Keating seconded the motion. The motion passed and the following votes were recorded:

Sec. Chip Keating, aye; Sec. Tim Gatz, aye; Sec. Blayne Arthur, aye; Dir. Mark Gower, aye; Taylor Henderson, abstain; Michael Dellinger, aye.

Chairman Gower thanked and commended the members for helping lead and establish these very important committees that help them to fulfill the requirements of the state statutes. He reiterated to the members that there are other state agencies that have particular authorities inside each one of these areas and to make sure they collaborate and cooperate with them and help them with the limitation of their authority and also identify where any gaps and issues may be.

3. Adjournment:

There being no further business, Secretary Keating made the motion to adjourn. Taylor Henderson seconded the motion. Seeing no opposition, the meeting adjourned at 9:43 a.m.