Report Name: Travel Expenditure Report
DR Nbr: OCP_0070_AP

Query Name: OCP_AP0070_TRVL_EXP_REPT

Path: Accounts Payable>Reports>Vouchers

Availability: OSF and ALL Agencies

Report Options:
Sorted By: Business Unit, Account, Vendor ID
Prompts: To/From BU, To/From Payment Date

Report Description:
This is a summary report (does not print detail lines). The selection criteria should include all accounts starting with ‘521’ and exclude 800 funds (special and clearing accounts). This report should print account totals for each vendor ID and then a vendor ID total. The report should also contain totals by BU and a grand total. Each agency should begin on a separate page.
Created from Legacy program ACTR_R_TRAVEL_QTR