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## **A Central Services Cost Allocation Plan**

**Prepared for:**

**State of Oklahoma  
State Facilities Division**

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Based on actual expenditures for  
Fiscal Year ending June 30, 2017

Preparing Building Rates for Use in SFY 2019

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# **STATE OF OKLAHOMA**

## **BUILDING COST ALLOCATION PLAN**

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**Based on Actual Expenditures  
For the Fiscal Year Ended June 30, 2017**

**Preparing Building Rates for Use in SFY 2019**

## INTRODUCTION

The FY 2019 Building Rate Proposal provides the building rates for State owned buildings maintained by the Department of Central Services for fiscal year 2019. The FY 2019 rates are based on actual expenditures and data incurred during the year ended June 30, 2017. MAXIMUS Consulting Services, Inc. prepared the Proposal at the request of the State of Oklahoma Office of Management and Enterprise Services (OMES) and the Division of Capital Assets Management.

The U.S. Office of Management and Budget issued the Uniform Guidance, 2 CFR Part 200, which defines allowable expenditures for Federal grants. The Uniform Guidance establishes procedures for recovering both direct and indirect costs of programs. The Uniform Guidance requires that a state wishing to claim building occupancy costs as charges against Federal grants, prepare an annual proposal and submit the proposal for approval to a cognizant Federal agency. The cognizant Federal agency for the State of Oklahoma is the U.S. Department of Health and Human Services.

The rates identified in this proposal, based on actual costs for the year ending June 30, 2017, should be used to recover occupancy costs on Federal programs during FY 2019.

The Proposal is organized into the following sections:

### SECTION I

- \* Introduction

### SECTION II

- \* FY 2019 Building Rates - schedules which provide the computation of building rates for State owned building maintained by the Department of Central Services.

### SECTION III

- \* FY 2019 Bldg Cost Plan - detailed analysis and allocation of building services based on FY 2017 expenditures and data.

## FY 2019 BUILDING RATES

Cost per square foot building rates are provided on State owned buildings maintained by the Department of Central Services on **Schedule I, FY 2019 Building Rates**. The schedule includes the following information:

- *Building Name* - the name of the building.
- *Code* - DCS's building identification code number.
- *Total Space* - the total space of the building. This includes all common space.
- *FY 2017 Actual Costs* - the costs of maintaining and operating the building. Schedule A, Allocated Costs by Department, of the **FY 2019 Bldg Cost Plan** provides the costs by service. Details on the cost of each service and method of allocation are provided in the detailed cost allocation plan.
- *FY 2017 Projected Costs (or FY 2015 Actual Costs)* - FY 2017 projected building costs that federal rates were previously determined on.
- *Carry-Forward* - federal regulations require carry-forwards to be calculated on buildings with federal rates. The carry-forward is determined by deducting the FY 2017 estimated costs from the FY 2017 actual costs.
- *FY 2019 Projected Costs* - FY 2019 Projected Costs for all buildings.
- *FY 2019 Fixed Costs* - FY 2019 Projected Costs plus carry-forward costs.
- *FY 2019 Cost Per Square Foot* - costs per square foot are determined by dividing the FY 2019 fixed costs by the total space.

**Schedule II, Analysis of Building Space**, provides an analysis of the space in each building.

The schedule includes the following information:

- *Total Common* - this includes non tenant specific space.
- *Net Rentable* - this is the space occupied by tenants.
- *Gross Rentable* - this is the total space of the building.
- *Common Factor* - this is the percentage of common space that must be added to each tenants net rentable space to determine their gross rentable space. It is determined by dividing the common space by the net rentable space.

STATE OF OKLAHOMA  
DCAM-DFM  
FY 2019 BUILDING RATES  
BASED ON FY 2017 COSTS

SCHEDULE I

BUILDING NAME	TOTAL SPACE (1)	FY 2017 ACTUAL COSTS (2)	FY 2017 PROJECTED COSTS (3)	FY 2017 CARRY FORWARD (2) - (3) (4)	FY 2019 PROJECTED COSTS (5)	FY 2019 FIXED COSTS (4) + (5)	FY 2019 COST PER SQUARE FOOT
CAPITOL	452,507	\$ 4,790,921	\$ 4,835,271	\$ (44,350)	\$ 4,790,921	\$ 4,746,571	10.49
JIM THORPE	158,895	1,046,560	1,104,265	(57,705)	1,046,560	988,855	6.22
JUDICIAL	145,950	2,014,017	2,063,022	(49,005)	2,014,017	1,965,012	13.46
LIBRARY	79,878	548,535	606,609	(58,074)	548,535	490,461	6.14
GOVERNOR'S MANSION	13,366	532,714	555,530	(22,816)	532,714	509,898	38.15
DENVER DAVISON (COURT)	88,715	960,058	1,004,953	(44,895)	960,058	915,163	10.32
AGRICULTURE	98,713	755,846	785,180	(29,334)	755,846	726,512	7.36
ATTORNEY GENERAL OFFICE	76,153	655,951	682,141	(26,190)	655,951	629,761	8.27
CONSTRUCTION & PROPERTIES	11,427	200,020	171,700	28,320	200,020	228,340	19.98
AGRICULTURE LAB	37,681	553,804	582,957	(29,153)	553,804	524,651	13.92
WILL ROGERS STATE OFFICE	170,535	1,277,097	1,573,802	(296,705)	1,277,097	980,392	5.75
SEQUOYAH MEMORIAL OFFICE	172,471	1,378,872	1,753,404	(374,532)	1,378,872	1,004,340	5.82
BANKING	7,969	96,220	99,062	(2,842)	96,220	93,378	11.72
CONNORS STATE OFFICE (TAX)	142,577	1,073,985	1,168,050	(94,065)	1,073,985	979,920	6.87
HODGE STATE OFFICE (EDUCATION)	119,583	884,313	946,473	(62,160)	884,313	822,153	6.88
DEPARTMENT OF TRANSPORTATION	218,446	1,757,831	1,796,341	(38,510)	1,757,831	1,719,321	7.87
TULSA STATE OFFICE BLDGS	273,644	2,586,409	2,974,819	(388,410)	2,586,409	2,197,999	8.03
ISD	95,000	1,641,598	1,769,836	(128,238)	1,641,598	1,513,360	15.93
PHARMACY BOARD	8,440	98,123	168,573	(70,450)	98,123	27,673	3.28
VETERANS ADMINISTRATIVE	19,542	60,653	0	0	116,895	116,895	5.98
ARMORY 1	72,667	72,200	77,832	(5,632)	116,895	111,263	1.53
ARMORY 3	9,990	9,925	10,700	(775)	9,925	9,150	0.92
<b>TOTAL</b>		<b>\$ 22,995,652</b>	<b>\$ 24,730,520</b>	<b>\$ (1,795,521)</b>	<b>\$ 23,096,589</b>	<b>\$ 21,301,068</b>	

NOTES

Note 1

Note 1

Note 2

Other 1,445,025  
\$ 24,440,677

Note 1: Depreciation costs ended in FY 2017 for 1996 Asbestos Removal project

Note 2: Building is new this year. No Carryforward adjustment. FY 2019 Projected costs based on estimates.

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FY 2019 BUILDING RATES  
ANALYSIS OF BUILDING SPACE

SCHEDULE II

BUILDING NAME	MECHANICAL & DOCK	ATTRIUM	COMMON	SNACK BAR	BLDG MAINT	SECURITY	AUDIT-ORIAM	TOTAL COMMON	VACANT	OCCUPIED (BILLABLE)	NET RENTABLE	GROSS RENTABLE	COMMON FACTOR
CAPITOL	25,712	63,248	86,307	6,524	11,309	468		193,568		258,939	258,939	452,507	74.75%
JIM THORPE	9,016		21,055	3,180	1,601	92		34,944		123,951	123,951	158,895	28.19%
JUDICIAL								0		124,000	124,000	145,950	0.00%
LIBRARY	6,003		8,084		204			14,291		65,587	65,587	79,878	21.79%
GOVERNOR'S MANSION			600			418		1,018		12,348	12,348	13,366	8.24%
DENVER DAVISON (COURT)	7,634	514	12,405	835	995			22,383		66,332	66,332	88,715	33.74%
AGRICULTURE	5,933	2,768	11,215	1,891	1,017			22,824		75,889	75,889	98,713	30.08%
ATTORNEY GENERAL OFFICE								0		76,153	76,153	76,153	0.00%
CONSTRUCTION & PROPERTIES	209		440		27			676		10,751	10,751	11,427	6.29%
AGRICULTURE LAB			4,025					4,025		33,656	33,656	37,681	11.96%
WILL ROGERS STATE OFFICE	18,065		23,658	525	680	0		42,928	330	127,277	127,607	170,535	33.64%
SEQUOYAH MEMORIAL OFFICE	17,025		24,818	8,184	682	0		50,709		121,762	121,762	172,471	41.65%
SEQUOYAH AUDITORIUM							3,649	0		3,649	3,649	3,649	0.00%
BANKING	121		353				0	474		7,495	7,495	7,969	6.32%
CONNORS STATE OFFICE (TAX)	16,666		27,881	895	743			46,185		96,392	96,392	142,577	47.91%
HODGE STATE OFFICE (EDUCATION)	10,609		21,642	694		36		32,981		86,602	86,602	119,583	38.08%
DEPARTMENT OF TRANSPORTATION	22,321	3,980	41,077	957	645			68,980		149,466	149,466	218,446	46.15%
EDMONDSON STATE OFFICE	10,785		15,330		741	228		27,084		99,110	99,110	126,194	27.33%
KERR STATE OFFICE	15,516		26,919	7,175	4,274		5,212	59,096	2,338	86,016	88,354	147,450	66.89%
ISD								0		95,000	95,000	95,000	0.00%
PHARMACY BOARD								0		8,440	8,440	8,440	0.00%
VETERANS ADMINISTRATIVE								0		17,593	17,593	19,542	0.00%
ARMORY 1								0		72,667	72,667	72,667	0.00%
ARMORY 3								0		9,990	9,990	9,990	0.00%

2,477,798

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All Monetary Values are US Dollars  
MAXCAP 2018 MAXIMUS Consulting Services, Inc.  
Prepared By MAXIMUS Consulting Services, Inc.



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## Section A: Cost Allocation Methodology and Process

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**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Cost Allocation Methodology and Process**

**A. Cost Allocation Methodology and Process**

The Cost Allocation Plan (CAP) provided in *Section C* was prepared by MAXIMUS Consulting Services, Inc. (MAXIMUS) for STATE OF OKLAHOMA. Utilizing our proprietary, web-based cost allocation system, MAXCAP™, MAXIMUS used cost data and allocation statistics to allocate the costs to departments/divisions/programs for Fiscal Year (FY) 2017.

MAXCAP uses a double step-down allocation procedure to distribute costs among Central Services and to departments that receive benefits. Using MAXCAP, costs are input by cost center identifications consistent with the entity's accounting code structure, which allows for efficient balancing with the entity's financial reporting systems. Additionally, MAXCAP provides for the inputting of allocation statistics appropriate for the distribution of the identified indirect cost pools. Credits for direct-billed payments, cost adjustments, and other valid and applicable costing factors are also facilitated within the software.

In this section, we provide an overview of our cost allocation methodology and process used to develop the CAP.

**A.1 Cost Allocation Methodology**

MAXIMUS employs a double step-down procedure that allows all Central Service Departments to allocate costs to all other Central Service Departments. Since Central Service Departments' costs are not simultaneously allocated, the process must be performed sequentially, one department after another. The second step-down allows for the equitable allocation of the costs the Central Service Departments receive from one another.

Typically, CAPs are compiled using a single step down or "waterfall" methodology in which the costs of Central Service Departments are allocated in an ordinal sequence with emphasis placed on ordering non-departmental and departmental cost groupings to optimize the flow of costs to recoverable program areas. Although this is an acceptable method resulting in accurate program allocations, it provides only partial information as to the costs of individual Central Service Departments and their significant activities.

To demonstrate the potential inequity of a single step-down, consider the costs of the Facilities Management and Purchasing activities. Facilities Management manages and maintains the office space that Purchasing uses to serve departments. Facilities costs are rightfully allocable to all the departments that have space in government buildings. If Facilities Management costs are allocated after Purchasing, the cost of Purchasing's space will be allocated to the other departments in the building. It could be argued that this method then allocates costs to departments disproportionate to the benefit received from those costs.

MAXIMUS double step-down approach mitigates potential allocation inequities and has been widely accepted by federal cognizant agencies for more than 30 years.

**A.1.1 First Step-Down**

The first step-down allows each Central Service Department to allocate to any other department, regardless of the sequence of the departments. The department also can allocate to itself providing the statistical measurements indicate a basis for the allocations.

**Process**

The process of allocating during this round is achieved sequentially, consistent with the order of the Central Service Departments. As each Central Service Department performs its allocations it allocates:

- Costs from entity financial records
- Cost adjustments
- Credits
- Costs received from other Central Service Departments that have completed their first round allocations

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FY 2019 BLDG COST PLAN  
Cost Allocation Methodology and Process**

- Results

At the completion of the first step-down, each Central Service Department has the allocated costs from itself and from the Central Service Departments sequenced before it.

#### **A.1.2 Second Step-Down**

The rule for the second step-down is that each Central Service Department can allocate only to another department sequenced after the allocating department; provided that the statistical measurements indicate a basis for the allocations.

#### **Process**

The process of allocating during the second step-down is achieved sequentially and consistent with the order of the Central Service Departments. As each Central Service Department performs its allocations, it allocates:

- Costs received from other Central Service Departments that have completed their second round allocations
- Costs received in the first step-down from itself and from the Central Service Departments sequenced after the allocating department

#### **Results**

At the completion of the second step-down, each Central Service Department has completed all allocations and all Central Service Departments have been cleared of all costs. The costs have either been adjusted out of the cycle or sent to Receiving Departments based on the allocation statistics.

#### **A.1.3 Supplemental Comments**

When the relationship between and among the Central Service Departments is greatly intertwined, it may be prudent to implement three or more step-downs. Typically, the double step-down is sufficient to accomplish an equitable allocation of all costs.

If more than two step-downs are required the rules for all rounds of allocation — except the final round — are the same as defined above for the first step-down. The final round always follows the rules, as defined above, for the second step-down.

### **A.2 Cost Allocation Process**

The process utilized by MAXIMUS in developing the CAP and tracking costs within it is discussed below.

#### **A.2.1 Initiating the Process**

Working in conjunction with the entity, MAXIMUS determines data to be included within the cost allocation process based on:

- Application of federal cost principles or full costing principles, as applicable
- Interviews
- Review of financial documents
- Review of organizational structure
- Analysis of statistical data relative to benefit of services provided

#### **A.2.2 Establishing the Cost Pools to be Allocated**

MAXIMUS analyzes the organizational structure of the entity to determine which departments or cost pools provide

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FY 2019 BLDG COST PLAN  
Cost Allocation Methodology and Process**

services to other departments/divisions/programs. These cost pools become the “Central Service Departments” in the CAP.

Next, each cost pool is evaluated to determine the activities or services provided. The costs are then broken into subparts or activities such that each activity can be allocated on a statistical measure that is relevant to the service provided and the benefit received.

Line items of expenditures are analyzed to determine which activities receive the benefit of the costs. Distributions of these costs are made according to the determined benefit of each activity.

### **A.2.3 Establishing the Statistical Measurements or Bases for Allocation**

MAXIMUS evaluates available statistical measurements to establish the most equitable and meaningful basis for allocating each activity within each Central Service Department. Consideration is given to determining the measurement that most appropriately demonstrates its relationship to the receiving units. For example, an activity that is driven by the number of employees within the benefiting departments can be allocated by number of employees. Similarly, an activity that is driven by the number of transactions for each benefiting department can be allocated by the number of transactions.

### **A.2.4 Accommodating Exceptions and Adjustments**

Applicable cost adjustments for unallowable costs and/or capitalized assets are incorporated into the appropriate schedules. Credits for direct billings, special revenues, etc. are entered into the computation.

### **A.2.5 Developing the CAP**

The MAXIMUS Cost Allocation Plan typically is organized as follows:

- Cover
- Certification, if required
- Table of Contents
- Cost Allocation Methodology and Process
- Organizational Chart
- CAP: Summary and Detail Schedules
- Supplemental Materials

Below, we discuss each of the summary and detail schedules included in a CAP.

#### **Summary Schedules**

The summary schedules provide a recap of the results of the cost allocation process. The following explanations define the purposes of each of the typical schedules included in the cost allocation plan..

**Schedule A – Allocated Costs by Department:** Schedule A demonstrates for each Receiving Department the costs received from each Central Service Department. This schedule answers the question: Which Central Service Department actually allocated the costs to each Receiving Department?

This schedule does not necessarily demonstrate the Central Service Department from which the costs originated. For example, costs sent from Purchasing to Accounting and then to a Receiving Department will be recorded on Schedule A as being from Accounting.

**Schedule B – Fixed Costs Proposed:** Schedule B recaps the roll forwards calculated for the Receiving Departments.

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**FY 2019 BLDG COST PLAN**  
**Cost Allocation Methodology and Process**

The Receiving Departments are shown down the left hand side of the page, while details of the roll forward calculation for particular Receiving Departments are on the rest of the line.

The first column is the *Allocated Costs* for the current fiscal year, which lists the total costs allocated to this Receiving Department. This number will reconcile to the total allocated to the department on Schedule A.

The next column is the *Base Year Estimated Costs* for the fiscal year that have been used for the current period. The *Roll Forward* column is calculated by subtracting the *Base Year Estimated Costs* column (second column) from the *Allocated Costs* column for the current period (first column).

The *Fixed Costs* column is calculated by adding in the *Allocated Costs* column for the current fiscal year and the *Roll Forwards* column. The *Proposed Costs Future Period* column is the resulting sum of the *Fixed Costs* and any adjustments from the *Adjustments* column.

In summary, this report takes the difference between allocated costs for the current year (column 1) and the forecast costs for this year (column 2), adds that difference to the allocated costs for this year (column 1) along with any one-time adjustments to produce a forecast (*Proposed Costs Future Period*) for the next period.

**Schedule C – Summary of Allocated Costs:** Schedule C is the simplest report to use when balancing to the financials. It demonstrates the costs to be allocated, the adjustments made to these costs, and the results of the allocations. This schedule demonstrates the full sequence of all departments with the Central Service Departments listed first and in the order of their allocating sequence.

The Receiving departments follow the Central Service Departments with the total allocations received from all Central Service Departments.

**Schedule D – Detail of Allocated Costs:** Schedule D provides a view of the allocation flow of costs for each Central Service Department. This schedule allows the reader to see how the process sequentially “zeroes out” all of the Central Service Department costs and allocates them to Receiving Departments.

**Schedule E – Summary of Allocation Basis:** Schedule E demonstrates, for each Central Service Department, the services or activities of the Central Service Department and the basis for the allocation of each activity. This schedule is a convenient reference for reviewing the activities identified for each Central Service Department. This is particularly important when preparing a new plan and incorporating organizational and services changes.

**Schedule F – Indirect Cost Rate Proposal:** Schedule F computes an indirect cost rate for selected Receiving Departments. The total allocated costs are divided by the indirect costs rate base to compute the indirect cost rate for each Receiver Department. For example, the indirect cost rate base used to compute the rates could be salaries, salaries and benefits, or modified total direct costs, etc. A composite rate is also computed at the bottom of the schedule.

**Schedule G - Origins of Costs:** Schedule G demonstrates the original source of the costs received by each Receiving Department. For example, costs allocated from Purchasing to Accounting and then to a Receiving Department will be recorded on Schedule G as being from Purchasing.

**Schedule H – Summary of Fixed Costs:** Schedule H summarizes the fixed costs/roll forwards that appear with the detail reports. Receiving Departments are listed across the top of the report and the Central Service Departments are listed down the left hand side. Each cell contains the fixed amount calculated on the detail roll forward schedules. These amounts are then summarized on the *Total Fixed* line at the bottom of the report.

#### **Detail Schedules**

The detail schedules demonstrate the original costs being allocated by each Central Service Department. In these schedules, the adjustments are applied; the activities are defined; the incoming costs from other Central Service Departments are detailed; the allocation calculations for both step-downs are documented; and the results for each Central Service Department are summarized.

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When tracking costs, typically the schedules are reviewed in reverse order tracking from summary information back to detail information. This is discussed further in *Section A.2.6: Tracking Costs within the CAP*.

**Schedule \_\_.1 – Nature and Extent of Services:** Schedule \_\_.1 is a brief narrative defining the purpose of the Central Service and the benefit it provides to the Receiving Departments. The narrative also describes the allocation basis used for each activity and any other relevant information on expenditures.

**Schedule \_\_.2 – Costs to be Allocated:** Schedule \_\_.2 provides an overview of the total costs allocated by each Central Service Department including:

- Expenditures from the financial reports — balances to Schedule C
- Adjustments to financial reports — balances to Schedule C
- Incoming costs from other Central Service Departments

The incoming costs are presented in columns that represent when these costs are allocated by the Central Service Department, not when the costs are received. As explained in *Section A.1: Cost Allocation Methodology*, the costs that are received from Central Service Departments sequenced after the given department are held for allocation in the second step-down.

**Schedule \_\_.3 – Costs to be Allocated by Activity:** Schedule \_\_.3 provides the following:

- Expenditures from the financials are defined by type of expenditure and by activities (to the extent deemed necessary) to ensure the application of allocation bases that closely correlate to the benefits derived by the Receiving departments. Each activity is represented in its own column. The totals balance with both Schedule C and Schedule \_\_.2 expenditure amounts.
- Adjustments to the financial reports are applied to expenditures and the results spread to the appropriate activities.
- Incoming costs are demonstrated first in total and then spread to the appropriate activities for allocation for each step-down. The totals for each step-down balance to the totals on Schedule \_\_.2. It should be noted that incoming costs may be coded to spread to only the activities that receive benefit from the services.

**Schedule \_\_.4 – Detail Activity Allocations:** Schedule \_\_.4 represents the allocation results by activity. Each activity defined on Schedule \_\_.3 is demonstrated on a Detail Allocation Schedule. Because the number of activities varies, the number of the last of these schedules varies.

Schedule \_\_.4 includes:

- Statistical measurement used as a basis for allocation
- Identification of statistical measurement
- Source of the statistical measurement
- Percent relationship of each statistical measurement to the whole or total statistical measurement base
- Results of the first step-down — balances to functional total after first additions on Schedule \_\_.3
- Results of the second step-down — balances to functional total of second additions on Schedule \_\_.3

The totals allocated from both step-downs balance to the functional grand total from Schedule \_\_.3. Note the results of the second step-down. This schedule clearly demonstrates how the second step-down allocates only to departments sequenced after the allocating department.

**Schedule \_\_.5 – Allocation Summary for each Central Service Department:** Schedule \_\_.5 provides a summary of costs allocated by each activity. The activity totals balance to the totals from each Detail Activities Allocation schedule defined above.

The totals allocated to the Receiving Departments will balance to Schedule A for the allocating department.

**Schedule \_\_.6 – Department Roll Forward:** Schedule \_\_.6 lists all roll forward information within a given department and calculates the amounts for each Receiving Department.

Each Receiving Department will be printed on its own line for this report. For each Receiving Department, the amount



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allocated to it is printed under the *Allocated Costs* column (the first column), which is the actual costs as calculated by this plan for the current period.

The second column —*Base Year Estimated Costs*— is used as a base for the current period's calculation. If they are more or less than the actual costs for this period, the difference can be added to the current costs to arrive at the forecast for the next period.

The third column, *Roll Forwards*, is calculated as the difference between the first two columns.

The *Allocated Costs* column plus the *Roll Forwards* column will give us the amount to use as the *Fixed Costs* in the next period, the fourth column.

These numbers are entered here and on Schedule H of the summary reports. They are also summarized on Schedule A for each Receiving department.

#### **A.2.6 Tracking Costs within the CAP**

When costs are questioned, MAXIMUS utilizes our standard tracking process in order to resolve any issues with Schedule A where the questioned cost is usually identified.

From Schedule A, we identify the allocating Central Service Department. From the CAP Table of Contents the appropriate detail schedules for the allocating department are identified. Tracking begins with the last detail schedule. Once the questioned amount is located, our analysis of the summary amounts by activities indicates which detail allocation schedules to review.

Review of each detail schedule will demonstrate the relative benefit received by the Receiving Department for the portion of the questioned cost attributable to each activity. Continuing backward through the detail schedules, the composition of the total functional costs is reviewed.

At this point, any remaining questions are typically in regard to the incoming costs. If these costs are questioned, we can use Schedule \_\_2 to identify which department allocated the questioned incoming costs. Referring again to the CAP Table of Contents, the detail schedules for the sending Central Service Department can be located. Tracking continues by repeating these steps until all issues have been resolved.

## Section B: Organizational Chart

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## State of Oklahoma

Department	Dept Code	Operating Unit	Operating Unit #
Facilities	2000004	Capitol Building	FAC20001
Facilities	2000004	Jim Thorpe Building	FAC20002
Facilities	2000004	Judicial Building	FAC20003
Facilities	2000004	Veterans Memorial	FAC20004
Facilities	2000004	Library Building	FAC20005
Facilities	2000004	Governors Mansion	FAC20006
Facilities	2000004	Mansion Grounds Maintenance	FAC20007
Facilities	2000004	Court Building	FAC20008
Facilities	2000004	Agriculture Building	FAC20009
Facilities	2000004	Warehouse	FAC20010
Facilities	2000004	State Capitol Park	FAC20011
Facilities	2000004	Facilities Management	FAC20012
Facilities	2000004	Attorney General Building	FAC20013
Facilities	2000004	Construction & Prop Bldg	FAC20014
Facilities	2000004	Ag Lab	FAC20015
Facilities	2000004	Will Rogers	FAC20016
Facilities	2000004	Sequoyah	FAC20017
Facilities	2000004	State Banking Building.	FAC20018
Facilities	2000004	Central Maintenance Annex	FAC20019
Facilities	2000004	Connors Building Expenses	FAC20020
Facilities	2000004	Hodge Building Expenses	FAC20021
Facilities	2000004	Transportation Bldg Expenses	FAC20022
Facilities	2000004	Tulsa Office Bldg Expenses	FAC20023
Facilities	2000004	ISD Buidling	FAC20024
Facilities	2000004	State Energy Conservation Prog.	FAC20025
Facilities	2000004	Pharmacy Board	FAC20026
Facilities	2000004	Print Shop Bldg Maintenance	FAC20030
Facilities	2000004	Veterans Administrative Building	FAC20031

## Section C: Cost Allocation Plan

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**STATE OF OKLAHOMA**  
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**Schedule A - Allocated Costs By Department**

<b>Central Service Departments</b>	<b>CAPITOL BLDG</b>	<b>THORPE BLDG</b>	<b>JUDICIAL CTR</b>	<b>LIBRARY</b>	<b>GOV MANSION</b>
SWCAP COSTS	57,113	0	0	0	26,721
BUILDING SECURITY	2,298,865	59,265	296,296	0	0
BUILDING DEPRECIATION	476,270	198,671	915,071	174,916	49,174
FACILITIES MANAGEMENT	219,134	39,994	36,736	20,105	52,601
CENTRAL MAINT ANNEX	0	235,761	216,555	118,519	0
CAPITOL BLDG SERVICES	1,739,539	0	0	0	0
THORPE BLDG SERVICES	0	512,869	0	0	0
JUDICIAL BLDG SERVICES	0	0	549,359	0	0
LIBRARY BLDG SERVICES	0	0	0	234,995	0
GOV MANSION SERVICES	0	0	0	0	404,218
COURT BLDG SERVICES	0	0	0	0	0
AGRICULTURE BLDG SERVICES	0	0	0	0	0
ATTY GENL SERVICES	0	0	0	0	0
WILL ROGERS BLDG SERVICES	0	0	0	0	0
SEQUOYAH BLDG SERVICES	0	0	0	0	0
BANKING BLDG SERVICES	0	0	0	0	0
CONNORS BLDG SERVICES	0	0	0	0	0
HODGE BLDG SERVICES	0	0	0	0	0
DOT BLDG SERVICES	0	0	0	0	0
TULSA BLDG SERVICES	0	0	0	0	0
ISD BLDG SERVICES	0	0	0	0	0
AGR LAB BLDG SERVICES	0	0	0	0	0
VETERANS BLDG SERVICES	0	0	0	0	0
MISC BLDGS SERVICES	0	0	0	0	0
Allocated Costs for Fiscal 2017	4,790,921	1,046,560	2,014,017	548,535	532,714

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**Schedule A - Allocated Costs By Department**

Central Service Departments	COURT BLDG	AGRICULTURE BLDG	ATTY GENL BLDG	CONST/PROP BLDG	AG LAB
SWCAP COSTS	0	0	0	0	0
BUILDING SECURITY	171,614	0	0	0	0
BUILDING DEPRECIATION	323,222	268,887	287,767	116,465	253,937
FACILITIES MANAGEMENT	22,329	24,846	19,168	2,876	9,484
CENTRAL MAINT ANNEX	131,632	146,466	112,993	16,955	55,909
CAPITOL BLDG SERVICES	0	0	0	0	0
THORPE BLDG SERVICES	0	0	0	0	0
JUDICIAL BLDG SERVICES	0	0	0	0	0
LIBRARY BLDG SERVICES	0	0	0	0	0
GOV MANSION SERVICES	0	0	0	0	0
COURT BLDG SERVICES	311,261	0	0	0	0
AGRICULTURE BLDG SERVICES	0	315,647	0	0	0
ATTY GENL SERVICES	0	0	236,023	0	0
WILL ROGERS BLDG SERVICES	0	0	0	0	0
SEQUOYAH BLDG SERVICES	0	0	0	0	0
BANKING BLDG SERVICES	0	0	0	0	0
CONNORS BLDG SERVICES	0	0	0	0	0
HODGE BLDG SERVICES	0	0	0	0	0
DOT BLDG SERVICES	0	0	0	0	0
TULSA BLDG SERVICES	0	0	0	0	0
ISD BLDG SERVICES	0	0	0	0	0
AGR LAB BLDG SERVICES	0	0	0	0	234,474
VETERANS BLDG SERVICES	0	0	0	0	0
MISC BLDGS SERVICES	0	0	0	63,724	0
Allocated Costs for Fiscal 2017	960,058	755,846	655,951	200,020	553,804

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule A - Allocated Costs By Department**

Central Service Departments	WILL ROGERS BLDG	SEQUOYAH BLDG	BANKING BLDG	CONNORS-TAX BLDG	HODGE-EDUC BLDG
SWCAP COSTS	0	0	0	0	0
BUILDING SECURITY	53,098	51,998	0	0	53,098
BUILDING DEPRECIATION	204,884	404,062	41,309	281,175	190,819
FACILITIES MANAGEMENT	42,924	43,411	2,005	35,887	30,100
CENTRAL MAINT ANNEX	253,032	255,905	11,824	211,550	177,434
CAPITOL BLDG SERVICES	0	0	0	0	0
THORPE BLDG SERVICES	0	0	0	0	0
JUDICIAL BLDG SERVICES	0	0	0	0	0
LIBRARY BLDG SERVICES	0	0	0	0	0
GOV MANSION SERVICES	0	0	0	0	0
COURT BLDG SERVICES	0	0	0	0	0
AGRICULTURE BLDG SERVICES	0	0	0	0	0
ATTY GENL SERVICES	0	0	0	0	0
WILL ROGERS BLDG SERVICES	723,159	0	0	0	0
SEQUOYAH BLDG SERVICES	0	623,496	0	0	0
BANKING BLDG SERVICES	0	0	41,082	0	0
CONNORS BLDG SERVICES	0	0	0	545,373	0
HODGE BLDG SERVICES	0	0	0	0	432,862
DOT BLDG SERVICES	0	0	0	0	0
TULSA BLDG SERVICES	0	0	0	0	0
ISD BLDG SERVICES	0	0	0	0	0
AGR LAB BLDG SERVICES	0	0	0	0	0
VETERANS BLDG SERVICES	0	0	0	0	0
MISC BLDGS SERVICES	0	0	0	0	0
Allocated Costs for Fiscal 2017	1,277,097	1,378,872	96,220	1,073,985	884,313

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FY 2019 BLDG COST PLAN  
Schedule A - Allocated Costs By Department**

<b>Central Service Departments</b>	<b>DOT BLDG</b>	<b>TULSA BLDGS</b>	<b>ISD BLDG SVCS</b>	<b>PHARMACY BOARD</b>	<b>VETERANS BLDG</b>
SWCAP COSTS	0	28,143	0	0	0
BUILDING SECURITY	243,697	760,500	0	0	0
BUILDING DEPRECIATION	359,614	436,979	793,396	47,840	0
FACILITIES MANAGEMENT	54,983	120,733	23,912	2,125	4,919
CENTRAL MAINT ANNEX	324,122	0	140,958	12,523	28,995
CAPITOL BLDG SERVICES	0	0	0	0	0
THORPE BLDG SERVICES	0	0	0	0	0
JUDICIAL BLDG SERVICES	0	0	0	0	0
LIBRARY BLDG SERVICES	0	0	0	0	0
GOV MANSION SERVICES	0	0	0	0	0
COURT BLDG SERVICES	0	0	0	0	0
AGRICULTURE BLDG SERVICES	0	0	0	0	0
ATTY GENL SERVICES	0	0	0	0	0
WILL ROGERS BLDG SERVICES	0	0	0	0	0
SEQUOYAH BLDG SERVICES	0	0	0	0	0
BANKING BLDG SERVICES	0	0	0	0	0
CONNORS BLDG SERVICES	0	0	0	0	0
HODGE BLDG SERVICES	0	0	0	0	0
DOT BLDG SERVICES	775,415	0	0	0	0
TULSA BLDG SERVICES	0	1,240,054	0	0	0
ISD BLDG SERVICES	0	0	683,332	0	0
AGR LAB BLDG SERVICES	0	0	0	0	0
VETERANS BLDG SERVICES	0	0	0	0	26,739
MISC BLDGS SERVICES	0	0	0	35,635	0
<b>Allocated Costs for Fiscal 2017</b>	<b>1,757,831</b>	<b>2,586,409</b>	<b>1,641,598</b>	<b>98,123</b>	<b>60,653</b>



**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule A - Allocated Costs By Department**

<b>Central Service Departments</b>	<b>ARMORY 1</b>	<b>ARMORY 3</b>	<b>OTHER</b>	<b>Total Allocated</b>	<b>Direct Billed</b>
SWCAP COSTS	0	0	33,211	145,188	0
BUILDING SECURITY	0	0	261,560	4,249,991	0
BUILDING DEPRECIATION	0	0	0	5,824,458	0
FACILITIES MANAGEMENT	18,290	2,514	62,113	891,189	0
CENTRAL MAINT ANNEX	53,910	7,411	5,415	2,517,869	0
CAPITOL BLDG SERVICES	0	0	0	1,739,539	0
THORPE BLDG SERVICES	0	0	0	512,869	0
JUDICIAL BLDG SERVICES	0	0	0	549,359	0
LIBRARY BLDG SERVICES	0	0	0	234,995	0
GOV MANSION SERVICES	0	0	0	404,218	0
COURT BLDG SERVICES	0	0	0	311,261	0
AGRICULTURE BLDG SERVICES	0	0	0	315,647	0
ATTY GENL SERVICES	0	0	0	236,023	0
WILL ROGERS BLDG SERVICES	0	0	0	723,159	0
SEQUOYAH BLDG SERVICES	0	0	13,191	636,687	0
BANKING BLDG SERVICES	0	0	0	41,082	0
CONNORS BLDG SERVICES	0	0	0	545,373	0
HODGE BLDG SERVICES	0	0	0	432,862	0
DOT BLDG SERVICES	0	0	0	775,415	0
TULSA BLDG SERVICES	0	0	0	1,240,054	0
ISD BLDG SERVICES	0	0	0	683,332	0
AGR LAB BLDG SERVICES	0	0	0	234,474	0
VETERANS BLDG SERVICES	0	0	0	26,739	0
MISC BLDGS SERVICES	0	0	1,069,535	1,168,894	0
Allocated Costs for Fiscal 2017	72,200	9,925	1,445,025	24,440,677	0

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule A - Allocated Costs By Department**

<b>Central Service Departments</b>	<b>Unallocated</b>	<b>Cost Adjustments</b>	<b>Disallowed</b>	<b>Total Expenditures</b>
SWCAP COSTS	0	(417,030)		
BUILDING SECURITY	255,470	0		
BUILDING DEPRECIATION	0	(5,824,458)		
FACILITIES MANAGEMENT	0	0	60	
CENTRAL MAINT ANNEX	0	0	21,814	
CAPITOL BLDG SERVICES	0	0	2,346	
THORPE BLDG SERVICES	0	0	77,998	
JUDICIAL BLDG SERVICES	0	0	318,620	
LIBRARY BLDG SERVICES	0	0	0	
GOV MANSION SERVICES	0	0	72,728	
COURT BLDG SERVICES	0	0	306,087	
AGRICULTURE BLDG SERVICES	0	0	245,896	
ATTY GENL SERVICES	0	0	21,846	
WILL ROGERS BLDG SERVICES	0	0	916,605	
SEQUOYAH BLDG SERVICES	0	0	2,760	
BANKING BLDG SERVICES	0	0	0	
CONNORS BLDG SERVICES	0	0	106,423	
HODGE BLDG SERVICES	0	0	0	
DOT BLDG SERVICES	0	0	343,998	
TULSA BLDG SERVICES	0	0	633,716	
ISD BLDG SERVICES	0	0	655,601	
AGR LAB BLDG SERVICES	0	0	12,708	
VETERANS BLDG SERVICES	0	0	320,068	
MISC BLDGS SERVICES	0	0	7,477	
Allocated Costs for Fiscal 2017	255,470	(6,241,488)	4,066,751	22,521,410

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule C - Summary of Allocated Costs**

Department Name	Total Expenditures	Disallowed	Cost Adjustments	Unallocated	Direct Billed	Total Allocated
SWCAP COSTS	0		417,030		0	
BUILDING SECURITY	4,505,461		0	(255,470)	0	
BUILDING DEPRECIATION	0		5,824,458		0	
FACILITIES MANAGEMENT	1,168,833	(60)	0		0	
CENTRAL MAINT ANNEX	1,990,257	(21,814)	0		0	
CAPITOL BLDG SERVICES	1,741,885	(2,346)	0		0	
THORPE BLDG SERVICES	590,867	(77,998)	0		0	
JUDICIAL BLDG SERVICES	867,979	(318,620)	0		0	
LIBRARY BLDG SERVICES	234,995	0	0		0	
GOV MANSION SERVICES	476,946	(72,728)	0		0	
COURT BLDG SERVICES	617,348	(306,087)	0		0	
AGRICULTURE BLDG SERVICES	561,543	(245,896)	0		0	
ATTY GENL SERVICES	257,869	(21,846)	0		0	
WILL ROGERS BLDG SERVICES	1,639,764	(916,605)	0		0	
SEQUOYAH BLDG SERVICES	639,447	(2,760)	0		0	
BANKING BLDG SERVICES	41,082	0	0		0	
CONNORS BLDG SERVICES	651,796	(106,423)	0		0	
HODGE BLDG SERVICES	432,862	0	0		0	
DOT BLDG SERVICES	1,119,413	(343,998)	0		0	
TULSA BLDG SERVICES	1,873,770	(633,716)	0		0	
ISD BLDG SERVICES	1,338,933	(655,601)	0		0	
AGR LAB BLDG SERVICES	247,182	(12,708)	0		0	
VETERANS BLDG SERVICES	346,807	(320,068)	0		0	
MISC BLDGS SERVICES	1,176,371	(7,477)	0		0	
CAPITOL BLDG						4,790,921
THORPE BLDG						1,046,560
JUDICIAL CTR						2,014,017
LIBRARY						548,535
GOV MANSION						532,714
COURT BLDG						960,058
AGRICULTURE BLDG						755,846
ATTY GENL BLDG						655,951
CONST/PROP BLDG						200,020
AG LAB						553,804
WILL ROGERS BLDG						1,277,097
SEQUOYAH BLDG						1,378,872
BANKING BLDG						96,220
CONNORS-TAX BLDG						1,073,985
HODGE-EDUC BLDG						884,313
DOT BLDG						1,757,831
TULSA BLDGS						2,586,409
ISD BLDG SVCS						1,641,598
PHARMACY BOARD						98,123
VETERANS BLDG						60,653
ARMORY 1						72,200
ARMORY 3						9,925
OTHER						1,445,025
Totals	22,521,410	(4,066,751)	6,241,488	(255,470)	0	24,440,677

Deviation: 0

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule E - Summary of Allocation Basis**

Department	Allocation Basis	Allocation Source
<b>SWCAP COSTS</b>		
1.4.1 SWCAP	Division personnel costs	Division records and staff assignment analysis
<b>BUILDING SECURITY</b>		
2.4.1 Capitol	Direct allocation to Capitol Building	Division Records
2.4.2 Thorpe	Direct allocation to Thorpe Bldg	Division records
2.4.3 Sequoyah	Square footage of Sequoyah Bldg and Auditorium	Division records
2.4.4 Hodge	Direct Allocation to Hodge-Educ Bldg	Division records
2.4.5 Will Rogers	Direct allocation to Will Rogers Bldg	Division records
2.4.6 Court	Direct allocation to Court Bldg	Division records
2.4.7 DOT	Direct Allocation to DOT Bldg	Division records
2.4.8 Tulsa	Direct allocation to Tulsa Bldg	Square footage records
2.4.9 Jud Ctr	Direct allocation to Judicial Bldg	Division records
2.4.10 Historical	Direct allocation to Other	n/a
2.4.11 DPS	Direct allocation to Other	n/a
<b>BUILDING DEPRECIATION</b>		
3.4.1 Bldg Depr	Building and Improvements Depreciation	DCS Admin Depreciation Records
<b>FACILITIES MANAGEMENT</b>		
4.4.1 Personnel Admin	Salaries of positions supervised	Division salary analysis
4.4.2 Space Admin	Square footage of all buildings	Square footage records
<b>CENTRAL MAINT ANNEX</b>		
5.4.1 Services	Square footage of buildings served	Square footage records
<b>CAPITOL BLDG SERVICES</b>		
6.4.1 Services	Direct allocation to Capitol Building	Division Records
<b>THORPE BLDG SERVICES</b>		
7.4.1 Services	Direct allocation to Thorpe Bldg	Division records
<b>JUDICIAL BLDG SERVICES</b>		
8.4.1 JUDICIAL	Direct allocation to Judicial Bldg	Division records
<b>LIBRARY BLDG SERVICES</b>		
9.4.1 Services	Direct allocation to Library Bldg	Division records
<b>GOV MANSION SERVICES</b>		
10.4.1 Services	Direct allocation to Governor Mansion	Division records
<b>COURT BLDG SERVICES</b>		
11.4.1 Services	Direct allocation to Court Bldg	Division records
<b>AGRICULTURE BLDG SERVICES</b>		
12.4.1 Services	Direct allocation to Agriculture Bldg	Division Records
<b>ATTY GENL SERVICES</b>		
13.4.1 Services	Direct allocation to Attorney General Bldg	Division records
<b>WILL ROGERS BLDG SERVICES</b>		
14.4.1 Services	Direct allocation to Will Rogers Bldg	Division records
<b>SEQUOYAH BLDG SERVICES</b>		

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule E - Summary of Allocation Basis**

Department	Allocation Basis	Allocation Source
15.4.1 Services	Square footage of Sequoyah Bldg and Auditorium	Division records
<b>BANKING BLDG SERVICES</b>		
16.4.1 Services	Direct allocation to Banking Bldg	Division records
<b>CONNORS BLDG SERVICES</b>		
17.4.1 Services	Direct Allocation to Connors-Tax Bldg	Division records
<b>HODGE BLDG SERVICES</b>		
18.4.1 Services	Direct Allocation to Hodge-Educ Bldg	Division records
<b>DOT BLDG SERVICES</b>		
19.4.1 Services	Direct Allocation to DOT Bldg	Division records
<b>TULSA BLDG SERVICES</b>		
20.4.1 Services	Direct allocation to Tulsa Bldg	Square footage records
<b>ISD BLDG SERVICES</b>		
21.4.1 ISD	Direct allocation to ISD Bldg	Division records
<b>AGR LAB BLDG SERVICES</b>		
22.4.1 Services	Direct allocation to Ag Lab Bldg	Division records
<b>VETERANS BLDG SERVICES</b>		
23.4.1 Services	Direct allocation to Veterans Bldg	Division records
<b>MISC BLDGS SERVICES</b>		
24.4.1 04025 C&P	Direct Allocation to Const. & Prop. Bldg	Division records
24.4.2 04026 Pharmacy Bd	Direct allocation to Pharmacy Bd Bldg	Division records
24.4.3 OTHER	Direct allocation to Other	n/a

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .1 - Nature and Extent of Services**  
**For Department SWCAP COSTS**

The State of Oklahoma prepares a Statewide Cost Allocation Plan (SWCAP) to identify and allocate central service costs to State agencies. The SWCAP is reviewed and approved by the U. S. Department of Health and Human Services, the State's cognizant federal agency. Costs allocated in this section are fixed costs allocated to Facilities Services from the FY 2016-14 SWCAP. Costs have been identified and allocated as follows:

- SWCAP Costs - allocated costs of the Director's office, accounting, human resources, data processing and other general administrative personnel have been allocated based on Division personal costs.

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department SWCAP COSTS**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	0			
Cost Adjustments:				
FY 2017 FIXED COSTS	417,030			
Total Departmental Cost Adjustments:	417,030		417,030	
Total To Be Allocated:	417,030		417,030	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department SWCAP COSTS**

	Total	G&A	SWCAP
<hr/>			
<b>Deductions</b>			
*Total Disallowed Costs	0	0	0
<hr/>			
<b>Cost Adjustments</b>			
FY 2017 FIXED COSTS	417,030	0	417,030
Functional Cost	417,030	0	417,030
<hr/>			
<b>Allocation Step 1</b>			
Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	417,030	0	417,030
<hr/>			
<b>Allocation Step 2</b>			
2nd Allocation	0	0	0
<hr/>			
<b>Total For SWCAP COSTS</b>			
Schedule .3 Total	417,030	0	417,030



**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .4 - Detail Activity Allocations  
For Department SWCAP COSTS**

Activity - SWCAP

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
FACILITIES MANAGEMENT	743,078	18.837711	78,559		78,559		78,559
CENTRAL MAINT ANNEX	1,828,243	46.347643	193,283		193,283		193,283
CAPITOL BLDG	540,220	13.695074	57,113		57,113		57,113
GOV MANSION	252,754	6.407546	26,721		26,721		26,721
TULSA BLDGS	266,201	6.748440	28,143		28,143		28,143
OTHER	314,134	7.963586	33,211		33,211		33,211
<b>Schedule .4 Total for SWCAP</b>	<b>3,944,630</b>	<b>100.000000</b>	<b>417,030</b>		<b>417,030</b>		<b>417,030</b>

Allocation Basis: Division personnel costs  
Allocation Source: Division records and staff assignment analysis

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .5 - Allocation Summary**  
**For Department SWCAP COSTS**

Receiving Department	Total	SWCAP
FACILITIES MANAGEMENT	78,559	78,559
CENTRAL MAINT ANNEX	193,283	193,283
CAPITOL BLDG	57,113	57,113
GOV MANSION	26,721	26,721
TULSA BLDGS	28,143	28,143
OTHER	33,211	33,211
Direct Bill	0	0
Total	417,030	417,030

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .1 - Nature and Extent of Services**  
**For Department BUILDING SECURITY**

The Executive and State Capitol Security Division of the Department of Public Safety is responsible for the security and enforcement of all parking, traffic and criminal laws within the State Capitol Park and the State Capitol Complex in Tulsa, the security of the Governor's mansion and grounds, and the personal security of the Governor and his immediate family.

The Department of Public Safety maintains internal records of expenditures and revenues by division and section. Costs have been identified and allocated as follows:

- Capitol - costs associated with providing security for the State Capitol Building have been directly allocated to the Capitol Building.
- Thorpe - costs associated with providing security for the Thorpe Building have been directly allocated to the Thorpe Building.
- Sequoyah - costs associated with providing security for the Sequoyah Building have been directly allocated to the Sequoyah Building.
- Hodge - costs associated with providing security for the Connors Building have been directly allocated to the Hodge Building.
- Will Rogers - costs associated with providing security for the Will Rogers Building have been directly allocated to the Will Rogers Building.
- Court - costs associated with security services for the Court Building have been directly allocated to the Court Building.
- DOT - costs associated with security services for the D.O.T. Building have been directly allocated to the D.O.T. Building.
- Tulsa - costs associated with security services for the Edmondson and Kerr Buildings in Tulsa have been allocated on the total square footage of these buildings.
- Judicial Center - costs associated with security services for the new Judicial Center Building have been directly allocated to the Judicial Center.
- Historical - costs associated with security services for the new Historical Building have been directly allocated to the Other – not a billed building.
- General Government - costs associated with police functions have not been allocated.

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department BUILDING SECURITY**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	<u>4,505,461</u>		4,505,461	
Total To Be Allocated:	<u>4,505,461</u>		4,505,461	<u>          </u>

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department BUILDING SECURITY**

	Total	G&A	Capitol	Thorpe	Sequoyah
<b>Wages &amp; Benefits</b>					
SALARIES & WAGES	4,359,459	726,209	1,760,647	45,573	40,843
<b>Other Expense &amp; Cost</b>					
DPS Admin	146,002	24,324	58,928	1,533	1,372
<b>Departmental Total</b>					
Expenditures Per Financial Statement	4,505,461				
<b>Deductions</b>					
*Total Disallowed Costs	0	0	0	0	0
<b>Functional Cost</b>					
Functional Cost	4,505,461	750,533	1,819,575	47,106	42,215
<b>Allocation Step 1</b>					
Reallocate Admin Costs		(750,533)	479,290	12,159	10,883
Unallocated Costs	(255,470)	0	0	0	0
1st Allocation	4,249,991	0	2,298,865	59,265	53,098
<b>Allocation Step 2</b>					
2nd Allocation	0	0	0	0	0
<b>Total For BUILDING SECURITY</b>					
Schedule .3 Total	4,249,991	0	2,298,865	59,265	53,098

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .3 - Costs Allocated By Activity**  
**For Department BUILDING SECURITY**

	Hodge	Will Rogers	Court	DOT	Tulsa
<b>Wages &amp; Benefits</b>					
SALARIES & WAGES	40,843	40,843	131,990	204,216	735,855
<b>Other Expense &amp; Cost</b>					
DPS Admin	1,372	1,372	4,424	6,833	24,645
<b>Departmental Total</b>					
Expenditures Per Financial Statement					
<b>Deductions</b>					
*Total Disallowed Costs	0	0	0	0	0
Functional Cost	42,215	42,215	136,414	211,049	760,500
<b>Allocation Step 1</b>					
Reallocate Admin Costs	10,883	10,883	35,200	32,648	0
Unallocated Costs	0	0	0	0	0
1st Allocation	53,098	53,098	171,614	243,697	760,500
<b>Allocation Step 2</b>					
2nd Allocation	0	0	0	0	0
<b>Total For BUILDING SECURITY</b>					
Schedule .3 Total	53,098	53,098	171,614	243,697	760,500

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department BUILDING SECURITY**

	Jud Ctr	Historical	DPS	Gen'l Govt**
<hr/>				
Wages & Benefits				
SALARIES & WAGES	227,867	163,373	45,573	195,627
Other Expense & Cost				
DPS Admin	7,636	5,475	1,533	6,555
Departmental Total				
Expenditures Per Financial Statement				
Deductions				
*Total Disallowed Costs	0	0	0	0
Functional Cost	235,503	168,848	47,106	202,182
Allocation Step 1				
Reallocate Admin Costs	60,793	32,648	11,858	53,288
Unallocated Costs	0	0	0	(255,470)
1st Allocation	296,296	201,496	58,964	0
Allocation Step 2				
2nd Allocation	0	0	0	0
Total For BUILDING SECURITY				
Schedule .3 Total	296,296	201,496	58,964	0

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .4 - Detail Activity Allocations  
For Department BUILDING SECURITY**

Activity - Capitol

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
CAPITOL BLDG	100	100.000000	2,298,865		2,298,865		2,298,865
Schedule .4 Total for Capitol	100	100.000000	2,298,865		2,298,865		2,298,865

Allocation Basis: Direct allocation to Capitol Building

Allocation Source: Division Records



**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .4 - Detail Activity Allocations  
For Department BUILDING SECURITY**

Activity - Thorpe

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
THORPE BLDG	100	100.000000	59,265		59,265		59,265
Schedule .4 Total for Thorpe	100	100.000000	59,265		59,265		59,265

Allocation Basis: Direct allocation to Thorpe Bldg

Allocation Source: Division records

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .4 - Detail Activity Allocations  
For Department BUILDING SECURITY**

Activity - Sequoyah

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
SEQUOYAH BLDG	172,471	97.928117	51,998		51,998		51,998
OTHER	3,649	2.071883	1,100		1,100		1,100
Schedule .4 Total for Sequoyah	176,120	100.000000	53,098		53,098		53,098

Allocation Basis: Square footage of Sequoyah Bldg and Auditorium

Allocation Source: Division records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department BUILDING SECURITY**

Activity - Hodge

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
HODGE-EDUC BLDG	100	100.000000	53,098		53,098		53,098
Schedule .4 Total for Hodge	100	100.000000	53,098		53,098		53,098

Allocation Basis: Direct Allocation to Hodge-Educ Bldg

Allocation Source: Division records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department BUILDING SECURITY**

Activity - Will Rogers

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
WILL ROGERS BLDG	100	100.000000	53,098		53,098		53,098
Schedule .4 Total for Will Rogers	100	100.000000	53,098		53,098		53,098

Allocation Basis: Direct allocation to Will Rogers Bldg

Allocation Source: Division records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department BUILDING SECURITY**

Activity - Court

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
COURT BLDG	100	100.000000	171,614		171,614		171,614
Schedule .4 Total for Court	100	100.000000	171,614		171,614		171,614

Allocation Basis: Direct allocation to Court Bldg  
Allocation Source: Division records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department BUILDING SECURITY**

Activity - DOT

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
DOT BLDG	100	100.000000	243,697		243,697		243,697
Schedule .4 Total for DOT	100	100.000000	243,697		243,697		243,697

Allocation Basis: Direct Allocation to DOT Bldg  
Allocation Source: Division records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department BUILDING SECURITY**

Activity - Tulsa

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
TULSA BLDGS	100	100.000000	760,500		760,500		760,500
Schedule .4 Total for Tulsa	100	100.000000	760,500		760,500		760,500

Allocation Basis: Direct allocation to Tulsa Bldg

Allocation Source: Square footage records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department BUILDING SECURITY**

Activity - Jud Ctr

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
JUDICIAL CTR	100	100.000000	296,296		296,296		296,296
Schedule .4 Total for Jud Ctr	100	100.000000	296,296		296,296		296,296

Allocation Basis: Direct allocation to Judicial Bldg

Allocation Source: Division records



**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department BUILDING SECURITY**

Activity - Historical

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
OTHER	100	100.000000	201,496		201,496		201,496
Schedule .4 Total for Historical	100	100.000000	201,496		201,496		201,496

Allocation Basis: Direct allocation to Other  
Allocation Source: n/a

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department BUILDING SECURITY**

Activity - DPS

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
OTHER	100	100.000000	58,964		58,964		58,964
Schedule .4 Total for DPS	100	100.000000	58,964		58,964		58,964

Allocation Basis: Direct allocation to Other  
Allocation Source: n/a

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .5 - Allocation Summary  
For Department BUILDING SECURITY**

Receiving Department	Total	Capitol	Thorpe	Sequoyah	Hodge
CAPITOL BLDG	2,298,865	2,298,865	0	0	0
THORPE BLDG	59,265	0	59,265	0	0
JUDICIAL CTR	296,296	0	0	0	0
COURT BLDG	171,614	0	0	0	0
WILL ROGERS BLDG	53,098	0	0	0	0
SEQUOYAH BLDG	51,998	0	0	51,998	0
HODGE-EDUC BLDG	53,098	0	0	0	53,098
DOT BLDG	243,697	0	0	0	0
TULSA BLDGS	760,500	0	0	0	0
OTHER	261,560	0	0	1,100	0
Direct Bill	0	0	0	0	0
<b>Total</b>	<b>4,249,991</b>	<b>2,298,865</b>	<b>59,265</b>	<b>53,098</b>	<b>53,098</b>

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .5 - Allocation Summary  
For Department BUILDING SECURITY**

Receiving Department	Will Rogers	Court	DOT	Tulsa	Jud Ctr
CAPITOL BLDG	0	0	0	0	0
THORPE BLDG	0	0	0	0	0
JUDICIAL CTR	0	0	0	0	296,296
COURT BLDG	0	171,614	0	0	0
WILL ROGERS BLDG	53,098	0	0	0	0
SEQUOYAH BLDG	0	0	0	0	0
HODGE-EDUC BLDG	0	0	0	0	0
DOT BLDG	0	0	243,697	0	0
TULSA BLDGS	0	0	0	760,500	0
OTHER	0	0	0	0	0
Direct Bill	0	0	0	0	0
<b>Total</b>	<b>53,098</b>	<b>171,614</b>	<b>243,697</b>	<b>760,500</b>	<b>296,296</b>

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .5 - Allocation Summary  
For Department BUILDING SECURITY**

Receiving Department	Historical	DPS
CAPITOL BLDG	0	0
THORPE BLDG	0	0
JUDICIAL CTR	0	0
COURT BLDG	0	0
WILL ROGERS BLDG	0	0
SEQUOYAH BLDG	0	0
HODGE-EDUC BLDG	0	0
DOT BLDG	0	0
TULSA BLDGS	0	0
OTHER	201,496	58,964
Direct Bill	0	0
Total	<u>201,496</u>	<u>58,964</u>

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .1 - Nature and Extent of Services**  
**For Department BUILDING DEPRECIATION**

The Department of Capital Assets Management maintains a depreciation schedule on each State owned building which includes the acquisition cost and the cost of any improvements to the building. The cost excludes the cost of land and any portion of the cost directly or indirectly donated or borne by the federal government. Costs have been identified and allocates as follows:

- Building Depreciation - building and improvements depreciation costs have been allocated to the appropriate building.

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department BUILDING DEPRECIATION**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	0			
Cost Adjustments:				
Bldg Depreciation	5,824,458			
Total Departmental Cost Adjustments:	5,824,458		5,824,458	
Total To Be Allocated:	5,824,458		5,824,458	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department BUILDING DEPRECIATION**

	Total	G&A	Bldg Depr
<b>Deductions</b>			
*Total Disallowed Costs	0	0	0
<b>Cost Adjustments</b>			
Bldg Depreciation	5,824,458	0	5,824,458
Functional Cost	5,824,458	0	5,824,458
<b>Allocation Step 1</b>			
Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	5,824,458	0	5,824,458
<b>Allocation Step 2</b>			
2nd Allocation	0	0	0
<b>Total For BUILDING DEPRECIATION</b>			
Schedule .3 Total	5,824,458	0	5,824,458



**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department BUILDING DEPRECIATION**

Activity - Bldg Depr

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
CAPITOL BLDG	476,270	8.177070	476,270		476,270		476,270
THORPE BLDG	198,671	3.410978	198,671		198,671		198,671
JUDICIAL CTR	915,071	15.710838	915,071		915,071		915,071
LIBRARY	174,916	3.003129	174,916		174,916		174,916
GOV MANSION	49,174	0.844267	49,174		49,174		49,174
COURT BLDG	323,222	5.549392	323,222		323,222		323,222
AGRICULTURE BLDG	268,887	4.616515	268,887		268,887		268,887
ATTY GENL BLDG	287,767	4.940666	287,767		287,767		287,767
CONST/PROP BLDG	116,465	1.999585	116,465		116,465		116,465
AG LAB	253,937	4.359839	253,937		253,937		253,937
WILL ROGERS BLDG	204,884	3.517649	204,884		204,884		204,884
SEQUOYAH BLDG	404,062	6.937332	404,062		404,062		404,062
BANKING BLDG	41,309	0.709233	41,309		41,309		41,309
CONNORS-TAX BLDG	281,175	4.827488	281,175		281,175		281,175
HODGE-EDUC BLDG	190,819	3.276167	190,819		190,819		190,819
DOT BLDG	359,614	6.174205	359,614		359,614		359,614
TULSA BLDGS	436,979	7.502483	436,979		436,979		436,979
ISD BLDG SVCS	793,396	13.621800	793,396		793,396		793,396
PHARMACY BOARD	47,840	0.821364	47,840		47,840		47,840
Schedule .4 Total for Bldg Depr	5,824,458	100.000000	5,824,458		5,824,458		5,824,458

Allocation Basis: Building and Improvements Depreciation  
Allocation Source: DCS Admin Depreciation Records

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .5 - Allocation Summary  
For Department BUILDING DEPRECIATION**

Receiving Department	Total	Bldg Depr
CAPITOL BLDG	476,270	476,270
THORPE BLDG	198,671	198,671
JUDICIAL CTR	915,071	915,071
LIBRARY	174,916	174,916
GOV MANSION	49,174	49,174
COURT BLDG	323,222	323,222
AGRICULTURE BLDG	268,887	268,887
ATTY GENL BLDG	287,767	287,767
CONST/PROP BLDG	116,465	116,465
AG LAB	253,937	253,937
WILL ROGERS BLDG	204,884	204,884
SEQUOYAH BLDG	404,062	404,062
BANKING BLDG	41,309	41,309
CONNORS-TAX BLDG	281,175	281,175
HODGE-EDUC BLDG	190,819	190,819
DOT BLDG	359,614	359,614
TULSA BLDGS	436,979	436,979
ISD BLDG SVCS	793,396	793,396
PHARMACY BOARD	47,840	47,840
Direct Bill	0	0
<b>Total</b>	<b>5,824,458</b>	<b>5,824,458</b>

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .1 - Nature and Extent of Services**  
**For Department FACILITIES MANAGEMENT**

The Administration section of the Facilities Management Division is responsible for the supervision and coordination of all activities related to the operation and maintenance of buildings assigned to the Department of Capital Assets Management. Costs have been identified and allocated as follows:

- Personal Administration - costs associated with fifty percent of the general administration staff have been allocated based on Division personal costs
- Space Administration - costs associated with fifty percent of the general administration staff and all of the construction designers have been allocated based on the total square footage of all buildings served.

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department FACILITIES MANAGEMENT**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	1,168,833		1,168,833	
Deductions:				
DPS Security	0			
Misc Admin Fee	0			
Bldg Renovation	0			
Payment	-60			
533xxx-Improvements	0			
Total Deductions:	-60		-60	
Inbound Costs:				
SWCAP COSTS	78,559	78,559		
Total Allocated Additions:	78,559	78,559	78,559	
Total To Be Allocated:	1,247,332		1,247,332	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department FACILITIES MANAGEMENT**

	Total	G&A	Personnel Admin	Space Admin
<b>Wages &amp; Benefits</b>				
SALARIES & WAGES	743,078	0	371,539	371,539
<b>Other Expense &amp; Cost</b>				
Utilities	0	0	0	0
Janitorial Svcs	0	0	0	0
Repairs/Maint 533xxx-537xxx	178,704	0	89,352	89,352
Misc	246,991	0	123,495	123,496
*DPS Security	0	0	0	0
*Misc Admin Fee	0	0	0	0
*Bldg Renovation	0	0	0	0
Maint (4621)	0	0	0	0
*Payment	60	0	0	0
*533xxx-Improvements	0	0	0	0
<b>Departmental Total</b>				
Expenditures Per Financial Statement	1,168,833			
<b>Deductions</b>				
*Total Disallowed Costs	(60)	0	0	0
Functional Cost	1,168,773	0	584,386	584,387
<b>Allocation Step 1</b>				
Inbound - All Others	78,559	0	39,279	39,280
Reallocate Admin Costs		0	0	0
Unallocated Costs	0	0	0	0
1st Allocation	1,247,332	0	623,665	623,667
<b>Allocation Step 2</b>				
2nd Allocation	0	0	0	0
<b>Total For FACILITIES MANAGEMENT</b>				
Schedule .3 Total	1,247,332	0	623,665	623,667

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .4 - Detail Activity Allocations  
For Department FACILITIES MANAGEMENT**

Activity - Personnel Admin

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
CENTRAL MAINT ANNEX	1,828,243	57.104897	356,143		356,143		356,143
CAPITOL BLDG	540,220	16.873691	105,235		105,235		105,235
GOV MANSION	252,754	7.894734	49,237		49,237		49,237
TULSA BLDGS	266,201	8.314749	51,856		51,856		51,856
OTHER	314,134	9.811929	61,194		61,194		61,194
Schedule .4 Total for Personnel Admin	3,201,552	100.000000	623,665		623,665		623,665

Allocation Basis: Salaries of positions supervised

Allocation Source: Division salary analysis

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .4 - Detail Activity Allocations  
For Department FACILITIES MANAGEMENT**

Activity - Space Admin

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
CAPITOL BLDG	452,507	18.262467	113,899		113,899		113,899
THORPE BLDG	158,895	6.412750	39,994		39,994		39,994
JUDICIAL CTR	145,950	5.890311	36,736		36,736		36,736
LIBRARY	79,878	3.223749	20,105		20,105		20,105
GOV MANSION	13,366	0.539431	3,364		3,364		3,364
COURT BLDG	88,715	3.580397	22,329		22,329		22,329
AGRICULTURE BLDG	98,713	3.983900	24,846		24,846		24,846
ATTY GENL BLDG	76,153	3.073414	19,168		19,168		19,168
CONST/PROP BLDG	11,427	0.461176	2,876		2,876		2,876
AG LAB	37,681	1.520745	9,484		9,484		9,484
WILL ROGERS BLDG	170,535	6.882522	42,924		42,924		42,924
SEQUOYAH BLDG	172,471	6.960656	43,411		43,411		43,411
BANKING BLDG	7,969	0.321616	2,005		2,005		2,005
CONNORS-TAX BLDG	142,577	5.754182	35,887		35,887		35,887
HODGE-EDUC BLDG	119,583	4.826180	30,100		30,100		30,100
DOT BLDG	218,446	8.816134	54,983		54,983		54,983
TULSA BLDGS	273,644	11.043838	68,877		68,877		68,877
ISD BLDG SVCS	95,000	3.834049	23,912		23,912		23,912
PHARMACY BOARD	8,440	0.340625	2,125		2,125		2,125
VETERANS BLDG	19,542	0.788684	4,919		4,919		4,919
ARMORY 1	72,667	2.932725	18,290		18,290		18,290
ARMORY 3	9,990	0.403181	2,514		2,514		2,514
OTHER	3,649	0.147268	919		919		919
<b>Schedule .4 Total for Space Admin</b>	<b>2,477,798</b>	<b>100.000000</b>	<b>623,667</b>		<b>623,667</b>		<b>623,667</b>

Allocation Basis: Square footage of all buildings  
Allocation Source: Square footage records

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .5 - Allocation Summary  
For Department FACILITIES MANAGEMENT**

Receiving Department	Total	Personnel Admin	Space Admin
CENTRAL MAINT ANNEX	356,143	356,143	0
CAPITOL BLDG	219,134	105,235	113,899
THORPE BLDG	39,994	0	39,994
JUDICIAL CTR	36,736	0	36,736
LIBRARY	20,105	0	20,105
GOV MANSION	52,601	49,237	3,364
COURT BLDG	22,329	0	22,329
AGRICULTURE BLDG	24,846	0	24,846
ATTY GENL BLDG	19,168	0	19,168
CONST/PROP BLDG	2,876	0	2,876
AG LAB	9,484	0	9,484
WILL ROGERS BLDG	42,924	0	42,924
SEQUOYAH BLDG	43,411	0	43,411
BANKING BLDG	2,005	0	2,005
CONNORS-TAX BLDG	35,887	0	35,887
HODGE-EDUC BLDG	30,100	0	30,100
DOT BLDG	54,983	0	54,983
TULSA BLDGS	120,733	51,856	68,877
ISD BLDG SVCS	23,912	0	23,912
PHARMACY BOARD	2,125	0	2,125
VETERANS BLDG	4,919	0	4,919
ARMORY 1	18,290	0	18,290
ARMORY 3	2,514	0	2,514
OTHER	62,113	61,194	919
Direct Bill	0	0	0
<b>Total</b>	<b>1,247,332</b>	<b>623,665</b>	<b>623,667</b>



**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .1 - Nature and Extent of Services  
For Department CENTRAL MAINT ANNEX**

The Facilities Annex (Central Maintenance) Section is responsible for providing general maintenance services to DCAM maintained buildings. These services include elevator maintenance, painting, carpet cleaning, electrical, general carpentry, heating, ventilation and air conditioning, plumbing, and paper recycling. Costs have been identified and allocated as follows:

- General Maintenance - general maintenance costs have been allocated to square footage of buildings served.

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .2 - Costs To Be Allocated  
For Department CENTRAL MAINT ANNEX**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	1,990,257		1,990,257	
Deductions:				
DPS Security	0			
Misc Fee	0			
Admin Fee	-500			
Bldg Renovation	-1,980			
Payments	-789			
3311-Improvements	0			
OPERS DC excess contribution	-18,545			
Total Deductions:	-21,814		-21,814	
Inbound Costs:				
SWCAP COSTS	193,283	193,283		
FACILITIES MANAGEMENT	356,143	356,143		
Total Allocated Additions:	549,426	549,426	549,426	
Total To Be Allocated:	2,517,869		2,517,869	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department CENTRAL MAINT ANNEX**

	Total	G&A	Services
<b>Wages &amp; Benefits</b>			
SALARIES & WAGES	1,828,243	0	1,828,243
<b>Other Expense &amp; Cost</b>			
Utilities	7,432	0	7,432
Janitorial Svcs	0	0	0
Repairs/Maint 533xxx-537xxx	31,827	0	31,827
Misc	100,941	0	100,941
*DPS Security	0	0	0
*Misc Fee	0	0	0
*Admin Fee	500	0	0
*Bldg Renovation	1,980	0	0
Maintenance (546xxx)	0	0	0
*Payments	789	0	0
*3311-Improvements	0	0	0
*OPERS DC excess contribution	18,545	0	0
<b>Departmental Total</b>			
Expenditures Per Financial Statement	1,990,257		
<b>Deductions</b>			
*Total Disallowed Costs	(21,814)	0	0
Functional Cost	1,968,443	0	1,968,443
<b>Allocation Step 1</b>			
Inbound - All Others	549,426	0	549,426
Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	2,517,869	0	2,517,869
<b>Allocation Step 2</b>			
2nd Allocation	0	0	0
<b>Total For CENTRAL MAINT ANNEX</b>			
Schedule .3 Total	2,517,869	0	2,517,869

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .4 - Detail Activity Allocations  
For Department CENTRAL MAINT ANNEX**

Activity - Services

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
THORPE BLDG	158,895	9.363547	235,761		235,761		235,761
JUDICIAL CTR	145,950	8.600710	216,555		216,555		216,555
LIBRARY	79,878	4.707143	118,519		118,519		118,519
COURT BLDG	88,715	5.227900	131,632		131,632		131,632
AGRICULTURE BLDG	98,713	5.817073	146,466		146,466		146,466
ATTY GENL BLDG	76,153	4.487632	112,993		112,993		112,993
CONST/PROP BLDG	11,427	0.673383	16,955		16,955		16,955
AG LAB	37,681	2.220509	55,909		55,909		55,909
WILL ROGERS BLDG	170,535	10.049483	253,032		253,032		253,032
SEQUOYAH BLDG	172,471	10.163570	255,905		255,905		255,905
BANKING BLDG	7,969	0.469606	11,824		11,824		11,824
CONNORS-TAX BLDG	142,577	8.401942	211,550		211,550		211,550
HODGE-EDUC BLDG	119,583	7.046925	177,434		177,434		177,434
DOT BLDG	218,446	12.872838	324,122		324,122		324,122
ISD BLDG SVCS	95,000	5.598269	140,958		140,958		140,958
PHARMACY BOARD	8,440	0.497362	12,523		12,523		12,523
VETERANS BLDG	19,542	1.151593	28,995		28,995		28,995
ARMORY 1	36,334	2.141132	53,910		53,910		53,910
ARMORY 3	4,995	0.294351	7,411		7,411		7,411
OTHER	3,649	0.215032	5,415		5,415		5,415
<b>Schedule .4 Total for Services</b>	<b>1,696,953</b>	<b>100.000000</b>	<b>2,517,869</b>		<b>2,517,869</b>		<b>2,517,869</b>

Allocation Basis: Square footage of buildings served  
Allocation Source: Square footage records

STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .5 - Allocation Summary  
For Department CENTRAL MAINT ANNEX

Receiving Department	Total	Services
THORPE BLDG	235,761	235,761
JUDICIAL CTR	216,555	216,555
LIBRARY	118,519	118,519
COURT BLDG	131,632	131,632
AGRICULTURE BLDG	146,466	146,466
ATTY GENL BLDG	112,993	112,993
CONST/PROP BLDG	16,955	16,955
AG LAB	55,909	55,909
WILL ROGERS BLDG	253,032	253,032
SEQUOYAH BLDG	255,905	255,905
BANKING BLDG	11,824	11,824
CONNORS-TAX BLDG	211,550	211,550
HODGE-EDUC BLDG	177,434	177,434
DOT BLDG	324,122	324,122
ISD BLDG SVCS	140,958	140,958
PHARMACY BOARD	12,523	12,523
VETERANS BLDG	28,995	28,995
ARMORY 1	53,910	53,910
ARMORY 3	7,411	7,411
OTHER	5,415	5,415
Direct Bill	0	0
Total	2,517,869	2,517,869

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .1 - Nature and Extent of Services  
For Department CAPITOL BLDG SERVICES**

The Department of Capital Assets Management maintains cost centers for buildings. These cost centers include all direct costs associated with buildings. The Capitol Building Services cost center contains direct costs for the State Capitol Building. Costs have been directly allocated to the Capitol Building.

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department CAPITOL BLDG SERVICES**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	1,741,885		1,741,885	
Deductions:				
DPS Security	0			
Admin Fee	0			
Bldg Renovation	0			
Payments	0			
533xxx-Improvements	0			
OPERS DC excess contribution	-2,346			
Total Deductions:	-2,346		-2,346	
Total To Be Allocated:	1,739,539		1,739,539	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department CAPITOL BLDG SERVICES**

	Total	G&A	Services
<b>Wages &amp; Benefits</b>			
SALARIES & WAGES	540,220	0	540,220
<b>Other Expense &amp; Cost</b>			
Utilities	331,955	0	331,955
Janitorial Svcs	487,748	0	487,748
Repairs/Maint 533xxx-537xxx	116,661	0	116,661
Misc	262,955	0	262,955
*DPS Security	0	0	0
*Admin Fee	0	0	0
*Bldg Renovation	0	0	0
Maintenance (546xxx)	0	0	0
*Payments	0	0	0
*533xxx-Improvements	0	0	0
*OPERS DC excess contribution	2,346	0	0
<b>Departmental Total</b>			
Expenditures Per Financial Statement	1,741,885		
<b>Deductions</b>			
*Total Disallowed Costs	(2,346)	0	0
Functional Cost	1,739,539	0	1,739,539
<b>Allocation Step 1</b>			
Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	1,739,539	0	1,739,539
<b>Allocation Step 2</b>			
2nd Allocation	0	0	0
<b>Total For CAPITOL BLDG SERVICES</b>			
Schedule .3 Total	1,739,539	0	1,739,539



**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department CAPITOL BLDG SERVICES**

Activity - Services

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
CAPITOL BLDG	100	100.000000	1,739,539		1,739,539		1,739,539
Schedule .4 Total for Services	100	100.000000	1,739,539		1,739,539		1,739,539

Allocation Basis: Direct allocation to Capitol Building

Allocation Source: Division Records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .5 - Allocation Summary**  
**For Department CAPITOL BLDG SERVICES**

Receiving Department	Total	Services
CAPITOL BLDG	1,739,539	1,739,539
Direct Bill	0	0
Total	1,739,539	1,739,539

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .1 - Nature and Extent of Services  
For Department THORPE BLDG SERVICES**

The Department of Capital Assets Management maintains cost centers for buildings. These cost centers include all direct costs associated with buildings. The Jim Thorpe Building Services cost center contains direct costs for the Jim Thorpe Building. Costs have been directly allocated to the Thorpe Building.

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department THORPE BLDG SERVICES**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	590,867		590,867	
Deductions:				
DPS Security	0			
Misc Fee	0			
Admin Fee	-615			
Bldg Renovations	-77,383			
Payments	0			
533xxx-Improvements	0			
Total Deductions:	<u>-77,998</u>		-77,998	
Total To Be Allocated:	<u>512,869</u>		<u>512,869</u>	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department THORPE BLDG SERVICES**

	Total	G&A	Services
<b>Wages &amp; Benefits</b>			
SALARIES & WAGES	0	0	0
<b>Other Expense &amp; Cost</b>			
Utilities	105,581	0	105,581
Janitorial Svcs	222,467	0	222,467
Repairs/Maint 533xxx-537xxx	85,571	0	85,571
Misc	99,250	0	99,250
*DPS Security	0	0	0
*Misc Fee	0	0	0
*Admin Fee	615	0	0
*Bldg Renovations	77,383	0	0
Maintenance (546xxx)	0	0	0
*Payments	0	0	0
*533xxx-Improvements	0	0	0
<b>Departmental Total</b>			
Expenditures Per Financial Statement	590,867		
<b>Deductions</b>			
*Total Disallowed Costs	(77,998)	0	0
Functional Cost	512,869	0	512,869
<b>Allocation Step 1</b>			
Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	512,869	0	512,869
<b>Allocation Step 2</b>			
2nd Allocation	0	0	0
<b>Total For THORPE BLDG SERVICES</b>			
Schedule .3 Total	512,869	0	512,869

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .4 - Detail Activity Allocations  
For Department THORPE BLDG SERVICES**

Activity - Services

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
THORPE BLDG	100	100.000000	512,869		512,869		512,869
Schedule .4 Total for Services	100	100.000000	512,869		512,869		512,869

Allocation Basis: Direct allocation to Thorpe Bldg

Allocation Source: Division records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .5 - Allocation Summary**  
**For Department THORPE BLDG SERVICES**

Receiving Department	Total	Services
THORPE BLDG	512,869	512,869
Direct Bill	0	0
Total	512,869	512,869

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .1 - Nature and Extent of Services  
For Department JUDICIAL BLDG SERVICES**

The Department of Capital Assets Management maintains cost centers for buildings. These cost centers include all direct costs associated with buildings. The Judicial Building Services cost center contains direct costs for the Judicial Building. Costs have been directly allocated to the Judicial Building.



**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department JUDICIAL BLDG SERVICES**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	867,979		867,979	
Deductions:				
DPS Security	-318,620			
Misc Fee	0			
Admin Fee	0			
Bldg Renovation	0			
Payments	0			
533xxx-Improvements	0			
Total Deductions:	-318,620		-318,620	
Total To Be Allocated:	549,359		549,359	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department JUDICIAL BLDG SERVICES**

	Total	G&A	JUDICIAL
<b>Wages &amp; Benefits</b>			
SALARIES & WAGES	0	0	0
<b>Other Expense &amp; Cost</b>			
Utilities	173,093	0	173,093
Janitorial Svcs	239,198	0	239,198
Repairs/Maint 533xxx-537xxx	78,099	0	78,099
Misc	58,969	0	58,969
*DPS Security	318,620	0	0
*Misc Fee	0	0	0
*Admin Fee	0	0	0
*Bldg Renovation	0	0	0
*Payments	0	0	0
*533xxx-Improvements	0	0	0
<b>Departmental Total</b>			
Expenditures Per Financial Statement	867,979		
<b>Deductions</b>			
*Total Disallowed Costs	(318,620)	0	0
Functional Cost	549,359	0	549,359
<b>Allocation Step 1</b>			
Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	549,359	0	549,359
<b>Allocation Step 2</b>			
2nd Allocation	0	0	0
<b>Total For JUDICIAL BLDG SERVICES</b>			
Schedule .3 Total	549,359	0	549,359

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .4 - Detail Activity Allocations  
For Department JUDICIAL BLDG SERVICES**

Activity - JUDICIAL

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
JUDICIAL CTR	100	100.000000	549,359		549,359		549,359
Schedule .4 Total for JUDICIAL	100	100.000000	549,359		549,359		549,359

Allocation Basis: Direct allocation to Judicial Bldg

Allocation Source: Division records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .5 - Allocation Summary**  
**For Department JUDICIAL BLDG SERVICES**

Receiving Department	Total	JUDICIAL
JUDICIAL CTR	549,359	549,359
Direct Bill	0	0
Total	549,359	549,359

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .1 - Nature and Extent of Services  
For Department LIBRARY BLDG SERVICES**

The Department of Capital Assets Management maintains cost centers for buildings. These cost centers include all direct costs associated with buildings. The Library Building Services cost center contains direct costs for the Library Building. Costs have been directly allocated to the Library Building.

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department LIBRARY BLDG SERVICES**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	234,995		234,995	
Deductions:				
DPS Security	0			
Misc Fee	0			
Admin Fee	0			
Bldg Renovation	0			
Other	0			
Payment	0			
533xxx-Improvements	0			
Total Deductions:	0		0	
Total To Be Allocated:	234,995		234,995	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department LIBRARY BLDG SERVICES**

	Total	G&A	Services
<b>Wages &amp; Benefits</b>			
SALARIES & WAGES	0	0	0
<b>Other Expense &amp; Cost</b>			
Utilities	48,587	0	48,587
Janitorial Svcs	151,336	0	151,336
Repairs/Maint 533xxx-537xxx	25,651	0	25,651
Misc	9,421	0	9,421
*DPS Security	0	0	0
*Misc Fee	0	0	0
*Admin Fee	0	0	0
*Bldg Renovation	0	0	0
Maintenance (546xxx)	0	0	0
*Other	0	0	0
*Payment	0	0	0
*533xxx-Improvements	0	0	0
<b>Departmental Total</b>			
Expenditures Per Financial Statement	234,995		
<b>Deductions</b>			
*Total Disallowed Costs	0	0	0
Functional Cost	234,995	0	234,995
<b>Allocation Step 1</b>			
Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	234,995	0	234,995
<b>Allocation Step 2</b>			
2nd Allocation	0	0	0
<b>Total For LIBRARY BLDG SERVICES</b>			
Schedule .3 Total	234,995	0	234,995

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .4 - Detail Activity Allocations  
For Department LIBRARY BLDG SERVICES**

Activity - Services

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
LIBRARY	100	100.000000	234,995		234,995		234,995
Schedule .4 Total for Services	100	100.000000	234,995		234,995		234,995

Allocation Basis: Direct allocation to Library Bldg

Allocation Source: Division records



**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .5 - Allocation Summary**  
**For Department LIBRARY BLDG SERVICES**

Receiving Department	Total	Services
LIBRARY	234,995	234,995
Direct Bill	0	0
Total	234,995	234,995

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .1 - Nature and Extent of Services  
For Department GOV MANSION SERVICES**

The Department of Capital Assets Management maintains cost centers for buildings. These cost centers include all direct costs associated with buildings. The Governor's Mansion Services cost center contains direct costs for the Governor's Mansion. Costs have been directly allocated to the Governor's Mansion.

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department GOV MANSION SERVICES**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	476,946		476,946	
Deductions:				
DPS Security	0			
Admin Fee	0			
Bldg Renovation	-72,728			
Payments	0			
533xxx-Improvements	0			
Total Deductions:	-72,728		-72,728	
Total To Be Allocated:	404,218		404,218	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department GOV MANSION SERVICES**

	Total	G&A	Services
<b>Wages &amp; Benefits</b>			
SALARIES & WAGES	252,754	0	252,754
<b>Other Expense &amp; Cost</b>			
Utilities	59,953	0	59,953
Janitorial Svcs	0	0	0
Repairs/Maint 533xxx-537xxxx	61,147	0	61,147
Misc	30,364	0	30,364
*DPS Security	0	0	0
*Admin Fee	0	0	0
*Bldg Renovation	72,728	0	0
Maintenance (546xxx)	0	0	0
*Payments	0	0	0
*533xxx-Improvements	0	0	0
<b>Departmental Total</b>			
Expenditures Per Financial Statement	476,946		
<b>Deductions</b>			
*Total Disallowed Costs	(72,728)	0	0
Functional Cost	404,218	0	404,218
<b>Allocation Step 1</b>			
Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	404,218	0	404,218
<b>Allocation Step 2</b>			
2nd Allocation	0	0	0
<b>Total For GOV MANSION SERVICES</b>			
Schedule .3 Total	404,218	0	404,218

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department GOV MANSION SERVICES**

Activity - Services

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
GOV MANSION	100	100.000000	404,218		404,218		404,218
Schedule .4 Total for Services	100	100.000000	404,218		404,218		404,218

Allocation Basis: Direct allocation to Governor Mansion

Allocation Source: Division records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .5 - Allocation Summary**  
**For Department GOV MANSION SERVICES**

Receiving Department	Total	Services
GOV MANSION	404,218	404,218
Direct Bill	0	0
Total	404,218	404,218

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .1 - Nature and Extent of Services  
For Department COURT BLDG SERVICES**

The Department of Capital Assets Management maintains cost centers for buildings. These cost centers include all direct costs associated with buildings. The Denver Davison (Court) Building Services cost center contains direct costs for the Denver Davison Building. Costs have been directly allocated to the Denver Davison (Court) Building.

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department COURT BLDG SERVICES**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	617,348		617,348	
Deductions:				
DPS Security	0			
Misc Fee	0			
Admin Fee	0			
Bldg Renovation	-306,087			
Payment	0			
533xxx-Improvements	0			
Total Deductions:	-306,087		-306,087	
Total To Be Allocated:	311,261		311,261	



**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department COURT BLDG SERVICES**

	Total	G&A	Services
<hr/>			
<b>Wages &amp; Benefits</b>			
----- SALARIES & WAGES	0	0	0
<b>Other Expense &amp; Cost</b>			
----- Utilities	81,261	0	81,261
Janitorial Svcs	142,741	0	142,741
Repairs/Maint 533xxx-537xxx	69,577	0	69,577
Misc	17,682	0	17,682
*DPS Security	0	0	0
*Misc Fee	0	0	0
*Admin Fee	0	0	0
*Bldg Renovation	306,087	0	0
Maintenance (546xxx)	0	0	0
*Payment	0	0	0
*533xxx-Improvements	0	0	0
<b>Departmental Total</b>			
----- Expenditures Per Financial Statement	617,348		
<b>Deductions</b>			
----- *Total Disallowed Costs	(306,087)	0	0
Functional Cost	311,261	0	311,261
<b>Allocation Step 1</b>			
----- Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	311,261	0	311,261
<b>Allocation Step 2</b>			
----- 2nd Allocation	0	0	0
<b>Total For COURT BLDG SERVICES</b>			
----- Schedule .3 Total	311,261	0	311,261

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .4 - Detail Activity Allocations  
For Department COURT BLDG SERVICES**

Activity - Services

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
COURT BLDG	100	100.000000	311,261		311,261		311,261
Schedule .4 Total for Services	100	100.000000	311,261		311,261		311,261

Allocation Basis: Direct allocation to Court Bldg  
Allocation Source: Division records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .5 - Allocation Summary**  
**For Department COURT BLDG SERVICES**

Receiving Department	Total	Services
COURT BLDG	311,261	311,261
Direct Bill	0	0
Total	311,261	311,261

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .1 - Nature and Extent of Services  
For Department AGRICULTURE BLDG SERVICES**

The Department of Capital Assets Management maintains cost centers for buildings. These cost centers include all direct costs associated with buildings. The Agriculture Building Services cost center contains direct costs for the Agriculture Building. Costs have been directly allocated to the Agriculture Building.

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department AGRICULTURE BLDG SERVICES**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	561,543		561,543	
Deductions:				
DPS Security	0			
Misc Fee	0			
Admin Fee	-639			
Bldg Renovation	-86,081			
Payments	0			
533xxx-Improvements	-159,176			
Total Deductions:	-245,896		-245,896	
Total To Be Allocated:	315,647		315,647	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department AGRICULTURE BLDG SERVICES**

	Total	G&A	Services
<b>Wages &amp; Benefits</b>			
SALARIES & WAGES	0	0	0
<b>Other Expense &amp; Cost</b>			
Utilities	56,916	0	56,916
Janitorial Svcs	132,241	0	132,241
Repairs/Maint 533xxx-537xxx	81,759	0	81,759
Misc	44,731	0	44,731
*DPS Security	0	0	0
*Misc Fee	0	0	0
*Admin Fee	639	0	0
*Bldg Renovation	86,081	0	0
Maintenance (546xxx)	0	0	0
*Payments	0	0	0
*533xxx-Improvements	159,176	0	0
<b>Departmental Total</b>			
Expenditures Per Financial Statement	561,543		
<b>Deductions</b>			
*Total Disallowed Costs	(245,896)	0	0
Functional Cost	315,647	0	315,647
<b>Allocation Step 1</b>			
Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	315,647	0	315,647
<b>Allocation Step 2</b>			
2nd Allocation	0	0	0
<b>Total For AGRICULTURE BLDG SERVICES</b>			
Schedule .3 Total	315,647	0	315,647

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department AGRICULTURE BLDG SERVICES**

Activity - Services

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
AGRICULTURE BLDG	100	100.000000	315,647		315,647		315,647
Schedule .4 Total for Services	100	100.000000	315,647		315,647		315,647

Allocation Basis: Direct allocation to Agriculture Bldg

Allocation Source: Division Records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .5 - Allocation Summary**  
**For Department AGRICULTURE BLDG SERVICES**

Receiving Department	Total	Services
AGRICULTURE BLDG	315,647	315,647
Direct Bill	0	0
Total	315,647	315,647



**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .1 - Nature and Extent of Services  
For Department ATTY GENL SERVICES**

The Department of Capital Assets Management maintains cost centers for buildings. These cost centers include all direct costs associated with buildings. The Attorney General Building Services cost center contains direct costs for the Attorney General Building. Costs have been directly allocated to the Attorney General Building.

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department ATTY GENL SERVICES**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	257,869		257,869	
Deductions:				
DPS Security	-21,846			
Misc Fee	0			
Bldg Renovation	0			
Payments	0			
533xxx-Improvements	0			
Total Deductions:	-21,846		-21,846	
Total To Be Allocated:	236,023		236,023	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department ATTY GENL SERVICES**

	Total	G&A	Services
<b>Wages &amp; Benefits</b>			
SALARIES & WAGES	0	0	0
<b>Other Expense &amp; Cost</b>			
Utilities	82,380	0	82,380
Janitorial Svcs	89,165	0	89,165
Repairs/Maint 533xxx-537xxx	51,198	0	51,198
Misc	13,280	0	13,280
*DPS Security	21,846	0	0
*Misc Fee	0	0	0
*Bldg Renovation	0	0	0
Maintenance (546xxx)	0	0	0
*Payments	0	0	0
*533xxx-Improvements	0	0	0
<b>Departmental Total</b>			
Expenditures Per Financial Statement	257,869		
<b>Deductions</b>			
*Total Disallowed Costs	(21,846)	0	0
Functional Cost	236,023	0	236,023
<b>Allocation Step 1</b>			
Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	236,023	0	236,023
<b>Allocation Step 2</b>			
2nd Allocation	0	0	0
<b>Total For ATTY GENL SERVICES</b>			
Schedule .3 Total	236,023	0	236,023

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department ATTY GENL SERVICES**

Activity - Services

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
ATTY GENL BLDG	100	100.000000	236,023		236,023		236,023
Schedule .4 Total for Services	100	100.000000	236,023		236,023		236,023

Allocation Basis: Direct allocation to Attorney General Bldg  
Allocation Source: Division records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .5 - Allocation Summary**  
**For Department ATTY GENL SERVICES**

Receiving Department	Total	Services
ATTY GENL BLDG	236,023	236,023
Direct Bill	0	0
Total	236,023	236,023

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .1 - Nature and Extent of Services  
For Department WILL ROGERS BLDG SERVICES**

The Department of Capital Assets Management maintains cost centers for buildings. These cost centers include all direct costs associated with buildings. The Will Rogers Building Services cost center contains direct costs for the Will Rogers Building. Costs have been directly allocated to the Will Rogers Building.

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department WILL ROGERS BLDG SERVICES**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	1,639,764		1,639,764	
Deductions:				
DPS Security	-58,808			
Misc Fee	0			
Admin Fee	-5,076			
Bldg Renovation	-260,255			
Payments	-93,060			
533xxx-Improvements	-499,406			
Total Deductions:	-916,605		-916,605	
Total To Be Allocated:	723,159		723,159	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department WILL ROGERS BLDG SERVICES**

	Total	G&A	Services
<b>Wages &amp; Benefits</b>			
SALARIES & WAGES	0	0	0
<b>Other Expense &amp; Cost</b>			
Utilities	219,414	0	219,414
Janitorial Svcs	265,099	0	265,099
Repairs/Maint 533xxx-537xxx	122,285	0	122,285
Misc	116,361	0	116,361
*DPS Security	58,808	0	0
*Misc Fee	0	0	0
*Admin Fee	5,076	0	0
*Bldg Renovation	260,255	0	0
Maintenance (546xxx)	0	0	0
*Payments	93,060	0	0
*533xxx-Improvements	499,406	0	0
<b>Departmental Total</b>			
Expenditures Per Financial Statement	1,639,764		
<b>Deductions</b>			
*Total Disallowed Costs	(916,605)	0	0
Functional Cost	723,159	0	723,159
<b>Allocation Step 1</b>			
Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	723,159	0	723,159
<b>Allocation Step 2</b>			
2nd Allocation	0	0	0
<b>Total For WILL ROGERS BLDG SERVICES</b>			
Schedule .3 Total	723,159	0	723,159



**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department WILL ROGERS BLDG SERVICES**

Activity - Services

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
WILL ROGERS BLDG	100	100.000000	723,159		723,159		723,159
Schedule .4 Total for Services	100	100.000000	723,159		723,159		723,159

Allocation Basis: Direct allocation to Will Rogers Bldg

Allocation Source: Division records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .5 - Allocation Summary**  
**For Department WILL ROGERS BLDG SERVICES**

Receiving Department	Total	Services
WILL ROGERS BLDG	723,159	723,159
Direct Bill	0	0
Total	723,159	723,159

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .1 - Nature and Extent of Services  
For Department SEQUOYAH BLDG SERVICES**

The Department of Capital Assets Management maintains cost centers for buildings. These cost centers include all direct costs associated with buildings. The Sequoyah Memorial Building Services cost center contains direct costs for the Sequoyah Memorial Building and the auditorium in the tunnel. Costs have been allocated to the Sequoyah Memorial Building and the auditorium based on square footage.

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department SEQUOYAH BLDG SERVICES**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	639,447		639,447	
Deductions:				
DPS Security	0			
Misc Fee	0			
Admin Fee	-2,760			
Bldg Renovation	0			
Payments	0			
515xxx-Improvements	0			
533xxx-Improvements	0			
Total Deductions:	-2,760		-2,760	
Total To Be Allocated:	636,687		636,687	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department SEQUOYAH BLDG SERVICES**

	Total	G&A	Services
<b>Wages &amp; Benefits</b>			
SALARIES & WAGES	0	0	0
<b>Other Expense &amp; Cost</b>			
Utilities	158,503	0	158,503
Janitorial Svcs	312,783	0	312,783
Repairs/Maint 533xxx-537xxx	111,454	0	111,454
Misc	53,947	0	53,947
*DPS Security	0	0	0
*Misc Fee	0	0	0
*Admin Fee	2,760	0	0
*Bldg Renovation	0	0	0
Maintenance (546xxx)	0	0	0
*Payments	0	0	0
*515xxx-Improvements	0	0	0
*533xxx-Improvements	0	0	0
<b>Departmental Total</b>			
Expenditures Per Financial Statement	639,447		
<b>Deductions</b>			
*Total Disallowed Costs	(2,760)	0	0
Functional Cost	636,687	0	636,687
<b>Allocation Step 1</b>			
Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	636,687	0	636,687
<b>Allocation Step 2</b>			
2nd Allocation	0	0	0
<b>Total For SEQUOYAH BLDG SERVICES</b>			
Schedule .3 Total	636,687	0	636,687

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .4 - Detail Activity Allocations  
For Department SEQUOYAH BLDG SERVICES**

Activity - Services

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
SEQUOYAH BLDG	172,471	97.928117	623,496		623,496		623,496
OTHER	3,649	2.071883	13,191		13,191		13,191
Schedule .4 Total for Services	176,120	100.000000	636,687		636,687		636,687

Allocation Basis: Square footage of Sequoyah Bldg and Auditorium

Allocation Source: Division records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .5 - Allocation Summary**  
**For Department SEQUOYAH BLDG SERVICES**

Receiving Department	Total	Services
SEQUOYAH BLDG	623,496	623,496
OTHER	13,191	13,191
Direct Bill	0	0
Total	636,687	636,687

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .1 - Nature and Extent of Services  
For Department BANKING BLDG SERVICES**

The Department of Capital Assets Management maintains cost centers for buildings. These cost centers include all direct costs associated with buildings. The Banking Building Services cost center contains direct costs for the Banking Building. Costs have been allocated to the Banking Building.



**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department BANKING BLDG SERVICES**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	41,082		41,082	
Deductions:				
DPS Security	0			
Misc Fees	0			
Admin Fees	0			
Bldg Renovation	0			
Payments	0			
533xxx-Improvements	0			
Total Deductions:	0		0	
Total To Be Allocated:	41,082		41,082	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department BANKING BLDG SERVICES**

	Total	G&A	Services
<b>Wages &amp; Benefits</b>			
SALARIES & WAGES	0	0	0
<b>Other Expense &amp; Cost</b>			
Utilities	8,220	0	8,220
Janitorial Svcs	14,706	0	14,706
Repairs/Maint 533xxx-537xxx	12,496	0	12,496
Misc	5,660	0	5,660
*DPS Security	0	0	0
*Misc Fees	0	0	0
*Admin Fees	0	0	0
*Bldg Renovation	0	0	0
Maintenance (546xxx)	0	0	0
*Payments	0	0	0
*533xxx-Improvements	0	0	0
<b>Departmental Total</b>			
Expenditures Per Financial Statement	41,082		
<b>Deductions</b>			
*Total Disallowed Costs	0	0	0
 Functional Cost	 41,082	 0	 41,082
<b>Allocation Step 1</b>			
Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	41,082	0	41,082
<b>Allocation Step 2</b>			
2nd Allocation	0	0	0
<b>Total For BANKING BLDG SERVICES</b>			
Schedule .3 Total	41,082	0	41,082

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .4 - Detail Activity Allocations  
For Department BANKING BLDG SERVICES**

Activity - Services

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
BANKING BLDG	100	100.000000	41,082		41,082		41,082
Schedule .4 Total for Services	100	100.000000	41,082		41,082		41,082

Allocation Basis: Direct allocation to Banking Bldg

Allocation Source: Division records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .5 - Allocation Summary**  
**For Department BANKING BLDG SERVICES**

Receiving Department	Total	Services
BANKING BLDG	41,082	41,082
Direct Bill	0	0
Total	41,082	41,082

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .1 - Nature and Extent of Services  
For Department CONNORS BLDG SERVICES**

The Department of Capital Assets Management maintains cost centers for buildings. These cost centers include all direct costs associated with buildings. The Connors (Tax) Building Services cost center contains direct costs for the Connors (Tax) Building. Costs have been directly allocated to the Connors (Tax) Building.

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department CONNORS BLDG SERVICES**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	651,796		651,796	
Deductions:				
DPS Security	-102,913			
Misc Fee	-3,510			
Admin Fee	0			
Bldg Renovation	0			
Payments	0			
533xxx-Improvements	0			
Total Deductions:	-106,423		-106,423	
Total To Be Allocated:	545,373		545,373	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department CONNORS BLDG SERVICES**

	Total	G&A	Services
<b>Wages &amp; Benefits</b>			
SALARIES & WAGES	0	0	0
<b>Other Expense &amp; Cost</b>			
Utilities	168,567	0	168,567
Janitorial Svcs	231,315	0	231,315
Repairs/Maint 533xxx-537xxx	93,992	0	93,992
Misc	51,499	0	51,499
*DPS Security	102,913	0	0
*Misc Fee	3,510	0	0
*Admin Fee	0	0	0
*Bldg Renovation	0	0	0
Maintenance (546xxx)	0	0	0
*Payments	0	0	0
*533xxx-Improvements	0	0	0
<b>Departmental Total</b>			
Expenditures Per Financial Statement	651,796		
<b>Deductions</b>			
*Total Disallowed Costs	(106,423)	0	0
Functional Cost	545,373	0	545,373
<b>Allocation Step 1</b>			
Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	545,373	0	545,373
<b>Allocation Step 2</b>			
2nd Allocation	0	0	0
<b>Total For CONNORS BLDG SERVICES</b>			
Schedule .3 Total	545,373	0	545,373

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department CONNORS BLDG SERVICES**

Activity - Services

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
CONNORS-TAX BLDG	100	100.000000	545,373		545,373		545,373
Schedule .4 Total for Services	100	100.000000	545,373		545,373		545,373

Allocation Basis: Direct Allocation to Connors-Tax Bldg

Allocation Source: Division records



**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .5 - Allocation Summary**  
**For Department CONNORS BLDG SERVICES**

Receiving Department	Total	Services
CONNORS-TAX BLDG	545,373	545,373
Direct Bill	0	0
Total	545,373	545,373

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .1 - Nature and Extent of Services  
For Department HODGE BLDG SERVICES**

The Department of Capital Assets Management maintains cost centers for buildings. These cost centers include all direct costs associated with buildings. The Hodge (Education) Building Services cost center contains direct costs for the Hodge (Education) Building. Costs have been directly allocated to the Hodge (Education) Building.

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department HODGE BLDG SERVICES**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	432,862		432,862	
Deductions:				
DPS Security	0			
Misc Fees	0			
Admin Fees	0			
Bldg Renovation	0			
Payments	0			
533xxx-Improvements	0			
Total Deductions:	0		0	
Total To Be Allocated:	432,862		432,862	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department HODGE BLDG SERVICES**

	Total	G&A	Services
<b>Wages &amp; Benefits</b>			
SALARIES & WAGES	0	0	0
<b>Other Expense &amp; Cost</b>			
Utilities	155,725	0	155,725
Janitorial Svcs	208,420	0	208,420
Repairs/Maint 533xxx-537xxx	45,626	0	45,626
Misc	23,091	0	23,091
*DPS Security	0	0	0
*Misc Fees	0	0	0
*Admin Fees	0	0	0
*Bldg Renovation	0	0	0
Maintenance (546xxx)	0	0	0
*Payments	0	0	0
*533xxx-Improvements	0	0	0
<b>Departmental Total</b>			
Expenditures Per Financial Statement	432,862		
<b>Deductions</b>			
*Total Disallowed Costs	0	0	0
Functional Cost	432,862	0	432,862
<b>Allocation Step 1</b>			
Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	432,862	0	432,862
<b>Allocation Step 2</b>			
2nd Allocation	0	0	0
<b>Total For HODGE BLDG SERVICES</b>			
Schedule .3 Total	432,862	0	432,862

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department HODGE BLDG SERVICES**

Activity - Services

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
HODGE-EDUC BLDG	100	100.000000	432,862		432,862		432,862
Schedule .4 Total for Services	100	100.000000	432,862		432,862		432,862

Allocation Basis: Direct Allocation to Hodge-Educ Bldg  
Allocation Source: Division records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .5 - Allocation Summary**  
**For Department HODGE BLDG SERVICES**

Receiving Department	Total	Services
HODGE-EDUC BLDG	432,862	432,862
Direct Bill	0	0
Total	432,862	432,862

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .1 - Nature and Extent of Services  
For Department DOT BLDG SERVICES**

The Department of Capital Assets Management maintains cost centers for buildings. These cost centers include all direct costs associated with buildings. The Department of Transportation Building Services cost center contains direct costs for the Department of Transportation Building. Costs have been directly allocated to the Department of Transportation Building.

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department DOT BLDG SERVICES**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	1,119,413		1,119,413	
Deductions:				
DPS Security	0			
Misc Fees	0			
Admin Fees	0			
Bldg Renovation	-177,645			
Payments	0			
533xxx-Improvements	-166,353			
Total Deductions:	-343,998		-343,998	
Total To Be Allocated:	775,415		775,415	



**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department DOT BLDG SERVICES**

	Total	G&A	Services
<b>Wages &amp; Benefits</b>			
SALARIES & WAGES	0	0	0
<b>Other Expense &amp; Cost</b>			
Utilities	249,369	0	249,369
Janitorial Svcs	337,673	0	337,673
Repairs/Maint 533xxx-537xxx	103,799	0	103,799
Misc	84,574	0	84,574
*DPS Security	0	0	0
*Misc Fees	0	0	0
*Admin Fees	0	0	0
*Bldg Renovation	177,645	0	0
Maintenance (546xxx)	0	0	0
*Payments	0	0	0
*533xxx-Improvements	166,353	0	0
<b>Departmental Total</b>			
Expenditures Per Financial Statement	1,119,413		
<b>Deductions</b>			
*Total Disallowed Costs	(343,998)	0	0
Functional Cost	775,415	0	775,415
<b>Allocation Step 1</b>			
Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	775,415	0	775,415
<b>Allocation Step 2</b>			
2nd Allocation	0	0	0
<b>Total For DOT BLDG SERVICES</b>			
Schedule .3 Total	775,415	0	775,415

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department DOT BLDG SERVICES**

Activity - Services

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
DOT BLDG	100	100.000000	775,415		775,415		775,415
Schedule .4 Total for Services	100	100.000000	775,415		775,415		775,415

Allocation Basis: Direct Allocation to DOT Bldg  
Allocation Source: Division records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .5 - Allocation Summary**  
**For Department DOT BLDG SERVICES**

Receiving Department	Total	Services
DOT BLDG	775,415	775,415
Direct Bill	0	0
Total	775,415	775,415

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .1 - Nature and Extent of Services  
For Department TULSA BLDG SERVICES**

The Department of Capital Assets Management maintains cost centers for buildings. These cost centers include all direct costs associated with buildings. The Edmonson and Kerr Buildings Services cost center contains direct costs for these buildings. Costs have been directly allocated to Tulsa Buildings, with both Edmonson and Kerr Buildings having the same square footage rate.

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department TULSA BLDG SERVICES**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	1,873,770		1,873,770	
Deductions:				
DPS Security	-573,375			
Misc Fee	-57,871			
Admin Fee	0			
Bldg Renovation	0			
Payments	0			
533xxx-Improvements	0			
OPERS DC excess contributions	-2,470			
Total Deductions:	-633,716		-633,716	
Total To Be Allocated:	1,240,054		1,240,054	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department TULSA BLDG SERVICES**

	Total	G&A	Services
<b>Wages &amp; Benefits</b>			
SALARIES & WAGES	266,201	0	266,201
<b>Other Expense &amp; Cost</b>			
Utilities	418,583	0	418,583
Janitorial Svcs	358,964	0	358,964
Repairs/Maint 533xxx-537xxx	91,365	0	91,365
Misc	104,941	0	104,941
*DPS Security	573,375	0	0
*Misc Fee	57,871	0	0
*Admin Fee	0	0	0
*Bldg Renovation	0	0	0
Maintenance (546xxx)	0	0	0
*Payments	0	0	0
*533xxx-Improvements	0	0	0
*OPERS DC excess contributions	2,470	0	0
<b>Departmental Total</b>			
Expenditures Per Financial Statement	1,873,770		
<b>Deductions</b>			
*Total Disallowed Costs	(633,716)	0	0
Functional Cost	1,240,054	0	1,240,054
<b>Allocation Step 1</b>			
Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	1,240,054	0	1,240,054
<b>Allocation Step 2</b>			
2nd Allocation	0	0	0
<b>Total For TULSA BLDG SERVICES</b>			
Schedule .3 Total	1,240,054	0	1,240,054

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department TULSA BLDG SERVICES**

Activity - Services

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
TULSA BLDGS	100	100.000000	1,240,054		1,240,054		1,240,054
Schedule .4 Total for Services	100	100.000000	1,240,054		1,240,054		1,240,054

Allocation Basis: Direct allocation to Tulsa Bldg

Allocation Source: Square footage records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .5 - Allocation Summary**  
**For Department TULSA BLDG SERVICES**

Receiving Department	Total	Services
TULSA BLDGS	1,240,054	1,240,054
Direct Bill	0	0
Total	1,240,054	1,240,054



**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .1 - Nature and Extent of Services  
For Department ISD BLDG SERVICES**

The Department of Capital Assets Management maintains cost centers for buildings. These cost centers include all direct costs associated with buildings. The ISD Building Services cost center contains direct costs for the new ISD Building. Costs have been allocated to the ISD Building.

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department ISD BLDG SERVICES**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	1,338,933		1,338,933	
Deductions:				
DPS Security	0			
Misc Fee	0			
Admin Fee	-4,686			
Bldg Renovation	-650,915			
Payments	0			
533xxx-Improvements	0			
Total Deductions:	-655,601		-655,601	
Total To Be Allocated:	683,332		683,332	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department ISD BLDG SERVICES**

	Total	G&A	ISD
<b>Wages &amp; Benefits</b>			
SALARIES & WAGES	0	0	0
<b>Other Expense &amp; Cost</b>			
Utilities	420,100	0	420,100
Janitorial Svcs	131,875	0	131,875
Repairs/Maint 533xxx-537xxx	99,234	0	99,234
Misc	32,123	0	32,123
*DPS Security	0	0	0
*Misc Fee	0	0	0
*Admin Fee	4,686	0	0
*Bldg Renovation	650,915	0	0
Maintenance (546xxx)	0	0	0
*Payments	0	0	0
*533xxx-Improvements	0	0	0
<b>Departmental Total</b>			
Expenditures Per Financial Statement	1,338,933		
<b>Deductions</b>			
*Total Disallowed Costs	(655,601)	0	0
Functional Cost	683,332	0	683,332
<b>Allocation Step 1</b>			
Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	683,332	0	683,332
<b>Allocation Step 2</b>			
2nd Allocation	0	0	0
<b>Total For ISD BLDG SERVICES</b>			
Schedule .3 Total	683,332	0	683,332

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department ISD BLDG SERVICES**

Activity - ISD

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
ISD BLDG SVCS	100	100.000000	683,332		683,332		683,332
Schedule .4 Total for ISD	100	100.000000	683,332		683,332		683,332

Allocation Basis: Direct allocation to ISD Bldg  
Allocation Source: Division records

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .5 - Allocation Summary  
For Department ISD BLDG SERVICES**

Receiving Department	Total	ISD
ISD BLDG SVCS	683,332	683,332
Direct Bill	0	0
<b>Total</b>	<b>683,332</b>	<b>683,332</b>

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .1 - Nature and Extent of Services  
For Department AGR LAB BLDG SERVICES**

The Department of Capital Assets Management maintains cost centers for buildings. These cost centers include all direct costs associated with buildings. The Agriculture Lab Building Services cost center contains direct costs for the Agriculture Lab Building. Costs have been allocated to the Agriculture Lab Building.

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department AGR LAB BLDG SERVICES**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	247,182		247,182	
Deductions:				
DPS Security	0			
Misc Fee	0			
Admin Fee	0			
Bldg Renovation	-12,708			
Payments	0			
515xxx-Improvements	0			
Total Deductions:	<u>-12,708</u>		-12,708	
Total To Be Allocated:	<u>234,474</u>		<u>234,474</u>	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department AGR LAB BLDG SERVICES**

	Total	G&A	Services
<b>Wages &amp; Benefits</b>			
SALARIES & WAGES	0	0	0
<b>Other Expense &amp; Cost</b>			
Utilities	142,883	0	142,883
Janitorial Svcs	22,681	0	22,681
Repairs/Maint 533xxx-537xxx	38,040	0	38,040
Misc	30,870	0	30,870
*DPS Security	0	0	0
*Misc Fee	0	0	0
*Admin Fee	0	0	0
*Bldg Renovation	12,708	0	0
Maintenance (546xxx)	0	0	0
*Payments	0	0	0
*515xxx-Improvements	0	0	0
<b>Departmental Total</b>			
Expenditures Per Financial Statement	247,182		
<b>Deductions</b>			
*Total Disallowed Costs	(12,708)	0	0
Functional Cost	234,474	0	234,474
<b>Allocation Step 1</b>			
Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	234,474	0	234,474
<b>Allocation Step 2</b>			
2nd Allocation	0	0	0
<b>Total For AGR LAB BLDG SERVICES</b>			
Schedule .3 Total	234,474	0	234,474



**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department AGR LAB BLDG SERVICES**

Activity - Services

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
AG LAB	100	100.000000	234,474		234,474		234,474
Schedule .4 Total for Services	100	100.000000	234,474		234,474		234,474

Allocation Basis: Direct allocation to Ag Lab Bldg

Allocation Source: Division records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .5 - Allocation Summary**  
**For Department AGR LAB BLDG SERVICES**

Receiving Department	Total	Services
AG LAB	234,474	234,474
Direct Bill	0	0
Total	234,474	234,474

STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .1 - Nature and Extent of Services  
For Department VETERANS BLDG SERVICES

veterans bldg. services

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department VETERANS BLDG SERVICES**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	346,807		346,807	
Deductions:				
DPS Security	0			
Admin Fee	0			
Bldg Renovation	-320,068			
Payments	0			
533xxx-Improvements	0			
Total Deductions:	-320,068		-320,068	
Total To Be Allocated:	26,739		26,739	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department VETERANS BLDG SERVICES**

	Total	G&A	Services
<b>Wages &amp; Benefits</b>			
SALARIES & WAGES	0	0	0
<b>Other Expense &amp; Cost</b>			
Utilities	5,892	0	5,892
Janitorial Svcs	0	0	0
Repairs/Maint 533xxx-537xxx	20,847	0	20,847
Misc	0	0	0
*DPS Security	0	0	0
*Admin Fee	0	0	0
*Bldg Renovation	320,068	0	0
Maintenance (546xxx)	0	0	0
*Payments	0	0	0
*533xxx-Improvements	0	0	0
<b>Departmental Total</b>			
Expenditures Per Financial Statement	346,807		
<b>Deductions</b>			
*Total Disallowed Costs	(320,068)	0	0
Functional Cost	26,739	0	26,739
<b>Allocation Step 1</b>			
Reallocate Admin Costs		0	0
Unallocated Costs	0	0	0
1st Allocation	26,739	0	26,739
<b>Allocation Step 2</b>			
2nd Allocation	0	0	0
<b>Total For VETERANS BLDG SERVICES</b>			
Schedule .3 Total	26,739	0	26,739

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department VETERANS BLDG SERVICES**

Activity - Services

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
VETERANS BLDG	100	100.000000	26,739		26,739		26,739
Schedule .4 Total for Services	100	100.000000	26,739		26,739		26,739

Allocation Basis: Direct allocation to Veterans Bldg

Allocation Source: Division records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .5 - Allocation Summary**  
**For Department VETERANS BLDG SERVICES**

Receiving Department	Total	Services
VETERANS BLDG	26,739	26,739
Direct Bill	0	0
Total	26,739	26,739

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .1 - Nature and Extent of Services  
For Department MISC BLDGS SERVICES**

The Department of Capital Assets Management maintains certain cost centers for miscellaneous buildings. These cost centers include all direct costs associated with miscellaneous buildings. Costs have been directly allocated to the miscellaneous buildings or Other. The Construction & Properties Building and the Pharmacy Board Building have been separated from the other miscellaneous buildings in this schedule and costs have been directly allocated to these two buildings.



**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .2 - Costs To Be Allocated**  
**For Department MISC BLDGS SERVICES**

	1st Allocation	2nd Allocation	Sub-Total	Total
Expenditures Per Financial Statement:	1,176,371		1,176,371	
Deductions:				
DPS Security	-7,277			
Misc Admin Fee - Unallowable	-101			
Bldg Renovation	-99			
Payments	0			
Misc Fee - Unallowable	0			
533xxx-Improvements	0			
Total Deductions:	<u>-7,477</u>		-7,477	
Total To Be Allocated:	<u>1,168,894</u>		<u>1,168,894</u>	

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .3 - Costs Allocated By Activity  
For Department MISC BLDGS SERVICES**

	Total	G&A	04025 C&P	04026 Pharmacy Bd	OTHER
<b>Wages &amp; Benefits</b>					
SALARIES & WAGES	314,134	0	0	0	314,134
<b>Other Expense &amp; Cost</b>					
Utilities	78,333	0	2,670	9,652	66,011
Janitorial Svcs	49,653	0	19,579	18,333	11,741
Repairs/Maint 533xxx-537xxx	551,720	0	32,024	5,727	513,969
Misc	175,054	0	9,451	1,923	163,680
*DPS Security	7,277	0	0	0	0
*Misc Admin Fee - Unallowable	101	0	0	0	0
*Bldg Renovation	99	0	0	0	0
*Payments	0	0	0	0	0
*Misc Fee - Unallowable	0	0	0	0	0
Maintenance (546xxx)	0	0	0	0	0
*533xxx-Improvements	0	0	0	0	0
<b>Departmental Total</b>					
Expenditures Per Financial Statement	1,176,371				
<b>Deductions</b>					
*Total Disallowed Costs	(7,477)	0	0	0	0
Functional Cost	1,168,894	0	63,724	35,635	1,069,535
<b>Allocation Step 1</b>					
Reallocate Admin Costs		0	0	0	0
Unallocated Costs	0	0	0	0	0
1st Allocation	1,168,894	0	63,724	35,635	1,069,535
<b>Allocation Step 2</b>					
2nd Allocation	0	0	0	0	0
<b>Total For MISC BLDGS SERVICES</b>					
Schedule .3 Total	1,168,894	0	63,724	35,635	1,069,535

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .4 - Detail Activity Allocations  
For Department MISC BLDGS SERVICES**

Activity - 04025 C&P

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
CONST/PROP BLDG	100	100.000000	63,724		63,724		63,724
Schedule .4 Total for 04025 C&P	100	100.000000	63,724		63,724		63,724

Allocation Basis: Direct Allocation to Const. & Prop. Bldg

Allocation Source: Division records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department MISC BLDGS SERVICES**

Activity - 04026 Pharmacy Bd

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
PHARMACY BOARD	100	100.000000	35,635		35,635		35,635
Schedule .4 Total for 04026 Pharmacy Bd	100	100.000000	35,635		35,635		35,635

Allocation Basis: Direct allocation to Pharmacy Bd Bldg  
Allocation Source: Division records

**STATE OF OKLAHOMA**  
**FY 2019 BLDG COST PLAN**  
**Schedule .4 - Detail Activity Allocations**  
**For Department MISC BLDGS SERVICES**

Activity - OTHER

Receiving Department	Allocation Units	Allocation Pct	Gross Allocation	Direct Billed	Allocation Step 1	Allocation Step 2	Total
OTHER	100	100.000000	1,069,535		1,069,535		1,069,535
Schedule .4 Total for OTHER	100	100.000000	1,069,535		1,069,535		1,069,535

Allocation Basis: Direct allocation to Other  
Allocation Source: n/a

**STATE OF OKLAHOMA  
FY 2019 BLDG COST PLAN  
Schedule .5 - Allocation Summary  
For Department MISC BLDGS SERVICES**

Receiving Department	Total	04025 C&P	04026 Pharmacy Bd	OTHER
CONST/PROP BLDG	63,724	63,724	0	0
PHARMACY BOARD	35,635	0	35,635	0
OTHER	1,069,535	0	0	1,069,535
Direct Bill	0	0	0	0
<b>Total</b>	<b>1,168,894</b>	<b>63,724</b>	<b>35,635</b>	<b>1,069,535</b>

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