

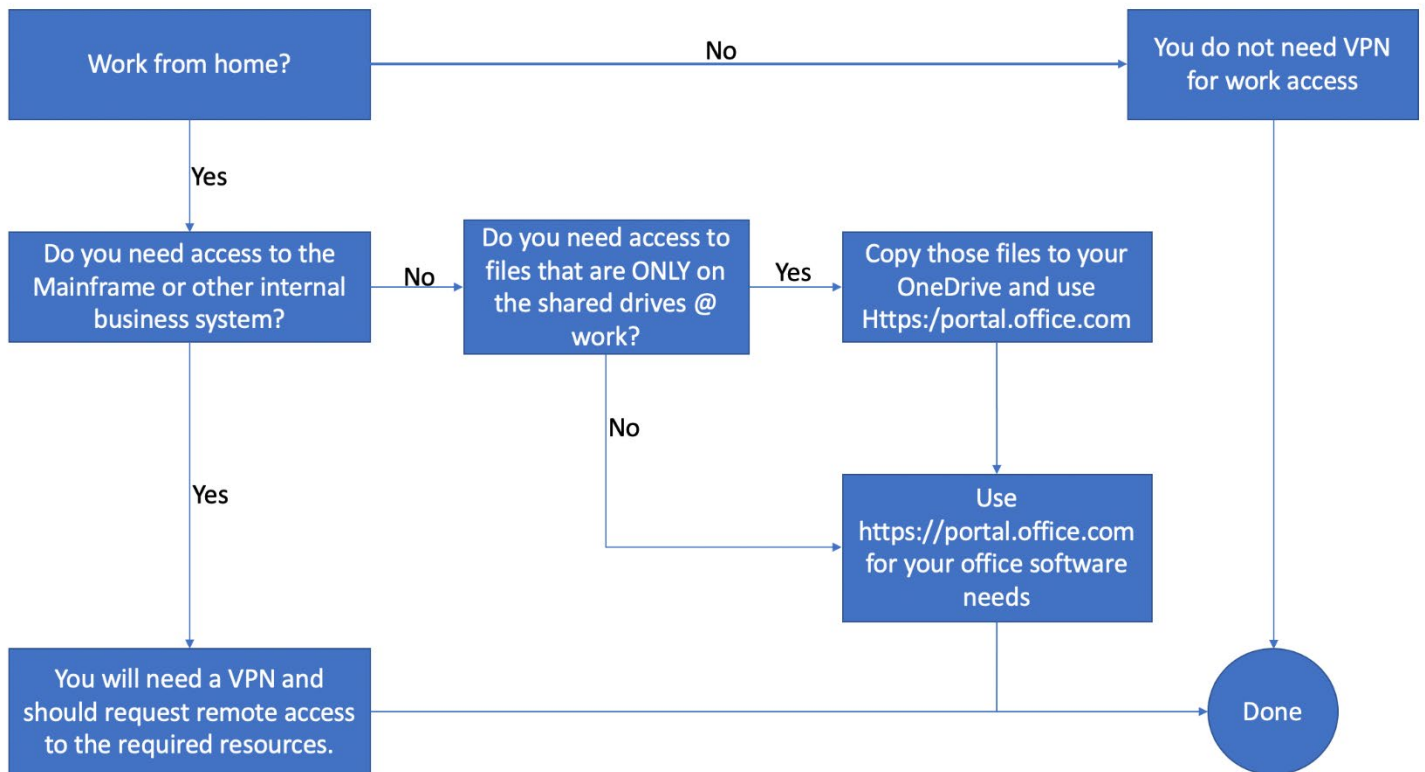
## When to use Office365 versus a Virtual Private Network

OMES has made several teleworking resources available [in this toolkit](#).

**If the majority of your work can be done by email, we highly recommend using O365 as opposed to a VPN in order to conserve the state's network.**

A VPN allows you to securely connect to the state's network while teleworking. This is a good solution if you regularly deal with regulated data (HIPAA, FERPA, etc.) or need to access shared drives that are not on O365.

Use the chart below to determine if you have a mission-critical need to use a VPN.



- If you need a VPN installed, please email the [OMES Service Desk](#). You can call 405-521-2444, **but the average wait time can exceed two hours.**
- [Use this guide to get started using a VPN.](#)